

**CHASSELL TOWNSHIP BOARD MEETING**  
**November 8, 2017**

The meeting was called to order at 7:03 p.m. by Dave Mattson.

**PRESENT:** Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari

**MINUTES:** October minutes were approved per motion by Kelly Holmes, support by Dan Palosaari. M/C

**TREASURER'S REPORT:** The treasurer's report was approved per motion by Dave Mattson, support by Ryan Kuntze. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** Motion by Ryan Kuntze to approve the agenda with addition, supported by Dave Mattson. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Ryan Kuntze, supported by Dan Palosaari. M/C

**PUBLIC COMMENTS:** Dale Peterson-is glad that the new speed limit signs have been installed on the north and south boundaries of the township. He spoke with a MI State Police office and the officer wondered why our speed limits on the township boundaries are not symmetrical? Dave Mattson will contact MDOT to ask why. Levi Niemela asked if the board has come to a decision about allowing medical marijuana facilities in Chassell? Dave Mattson said the board is not proceeding forward at this time. Dale Peterson asked what the progress was on the Chassell Mercantile? Keith Meyers from the Planning Commission said the owner is receiving tickets every 2 weeks. Unpaid tickets will then be sent to a collection agency.

**CORRESPONDENCE:** none

**FIRE DEPARTMENT:** Fire Chief Judson reported 1 call and they are in the process of ordering 3 new turnout gear for volunteers . First Responders reported 6 calls, 95 to date. Motion by Dave Mattson, supported by Dan Palosaari to approve Firefighter Dillon Malone to the First Responders, supported by Dan Palosaari. M/C. First Responders are currently at 13.

**DWP/TOWNSHIP MAINTENANCE:** Joe Youngman reported that they need a new pickup truck. Since January 2017, \$698.03 was collected from metal recycling and \$867.76 from cardboard recycling. No report from Dave Mattson on contacting WM about dumpster. The new storage building is almost complete. 3 contractors contacted about burning the dump. Only DP responded with bid.

**ZONING:** Jon Marshall reported 27 permits for year. 3 complaints-2 about businesses in multi use zones, 3rd about authorizing permit in Jan. with incorrect pins identified by owner. One Board of Appeal meeting.

**PLANNING COMMISSION (PC):** Old Church-PC met with owner and KEDA to discuss options. PC recommends the board not take any further action on property at this time because owner is trying to work with township.

It was decided not to apply for the Portage Health Foundation Grant for the fitness trail along the DNR trail because the property is not owned by the township. There was discussion about if a Nonprofit Trail

Authority with Portage Township was established this would help with other possible grants. There is already discussion between Chassell and Portage Township about a trail for snowmobiles. Ken Vrana and MTU class have a preliminary report from the recreation survey that will be used in the 5 year Recreation Plan. An annual report from PC will be presented in February. Lynn Gierke, Keith Meyers and Darlene Gronevelt attended 2 Day Redevelopment Ready Communities (RRC) training in Marquette. Dale Peterson asked if the PC committee is responsible for listing road improvements? Dave Mattson discussed how road improvements are handled by board. Keith Meyers mentioned in the Master Plan, criteria for road improvements can be included.

**ASSESSOR:** N/R

**WEBSITE:** Need to add 2 webcams to website. N/R if BTC wants sign at part about WIFI.

**UPEA REPORT:** N/R

**OLD BUSINESS:**

1. Lagoon Groundwater Sampling Status-N/R
2. Boat Launch Repairs-Joe Youngman is working on bids from local contractors.
3. US 41 to Pike Ditching status-contractors plan to start early next week, as weather permits.
4. Parplan Grant for boat launch repairs-waiting on bids to submit.

**NEW BUSINESS:**

1. Board of Review (BOR) Dec Meeting-Thursdays, December 14 from 5-7 pm.
2. BOR opening-Michael Young resigned because he is no longer a resident of Chassell Township as of 10/31. Motion by Dave Mattson, supported by Kelly Holmes to appoint alternate Paulette Archambeau. M/C. Advertise opening on website for BOR Alternate member needed.
3. Treasurer Hours-effective immediately office hours will be on Mondays from 9-3 pm.
4. Post Zoning Administrator position-discussion about position, responsibilities and how to streamline the permit process. Dave Mattson motioned to eliminate the building permit fee, supported by Dan Palosaari. M/C. The Permit form needs to be updated removing fee, add email address for owner and updating instructions. Jon Marshall currently uses email: [jtmzoning@gmail.com](mailto:jtmzoning@gmail.com). Look into new email with Baraga Telephone Co.
5. The board accepts resignation of Nick Evert from the Zoning Board of Appeals (ZBA).
6. Ed Glowacki Back Blade-Ed wants \$500/yr for rent or to buy the back blade for \$1400. Ryan Kuntze will research make and model and discuss options at next meeting.

The meeting was adjourned at 8:22 per motion by Kelly Holmes, support by Dave Mattson. M/C

Dave Mattson, Supervisor \_\_\_\_\_ Lynn Gierke, Clerk \_\_\_\_\_