

**CHASELL TOWNSHIP BOARD MEETING**  
**July 12, 2017**

The meeting was called to order at 7:05 p.m. by Dave Mattson

**PRESENT:** Lynn Gierke, Dave Mattson, Dan Palosaari and Ryan Kuntze

**MINUTES:** The June minutes were approved per motion by Dan Palosaari, support by Ryan Kuntze. M/C

**TREASURER'S REPORT:** The treasurer's report was approved per motion by Dave Mattson, support by Dan Palosaari. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** The agenda was approved per motion by Ryan Kuntze, support by Lynn Gierke. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Dan Palosaari, support by Ryan Kuntze. M/C

**PUBLIC COMMENTS:** Dean Peterson-reported that S. Entry Lane has run off from paving project. Discussion commenced about drainage in the area. Dale Peterson commented this is the worst he has seen since 1954. Dave Mattson will contact the Houghton County Road Commission.

Phil Hilmer-reported that the mailbox shoulder on S. Entry has terrible erosion from road work done. Issue was discussed and again Dave Mattson will contact the Houghton County Road Commission.

Nick Rilei asked the board what progress has been made on the Loyd property and fence. Dave Mattson reported that the township Zoning Administrator reported that the property is zoned "multi-purpose" because of the highway access therefore the retail site is legal. No permit is required to fence property but per ordinance the fence does need to be on your own property. The Zoning Administrator recommended Dan Loyd to survey property if property lines were in question.

Noah Schumacker-Sigma Rho representative reported that August 1-5 is their Alumni Reunion. He said the fraternity would like to offer volunteer hours to the township in the future. Dakota Sweeney is in charge and contact information will be sent to the DPW, FD and PC. Also, their old garage was removed and work is being done to create more parking and a new garage will be constructed.

**CORRESPONDENCE:** none

**FIRE DEPARTMENT:** Fire Chief Judson reported 1 false call. The Main Pumper is back in service. The Chicken BBQ at Strawberry Festival sold out at 1 pm and raised ~\$3,000 from event. The MI Propane Asso. simulation went well and was a valuable experience on propane fires for those who attended. First Responders reported 8 calls, 58 to date.

**DWP/TOWNSHIP MAINTENANCE:** Joe Youngman reported that the Asset Management Program is not required for Chassell. Waste Management (WM)-currently charges for a 35 yard dumpster. Measurement of dumpster per specs is a 30 yard dumpster. The current dumpster cannot hold 3 days of garbage and is requiring more pickups. Joe asked Dave Mattson to contact WM about obtaining a 35 yard dumpster.

**ZONING:** N/R

**PLANNING COMMISSION (PC):**

- Monday members will be meeting to finalize the Recreation Plan and Medical Marijuana survey using Survey Monkey. A postcard using Click 2Mail will be sent the 3rd week of July. Paper copies will be available in the office. Postcards about survey will be sent to 49916 zip code.
- The PC submitted a Sign Permit application for approval to the board. Dave Mattson made a motion to accept, supported by Ryan Kuntze. M/C.
- New sign usage-PC is asking other organization to help with costs. If they decide to support the costs they will be able to use the sign free of charge.
- PC visited the old cemetery church to see if it should be on the "Dangerous Buildings" list.
- PC representatives-There are 3 open positions that will be posted on the website. Applications will be due August 7th before August board meeting for approval.

**ASSESSOR:** N/R

**WEBSITE:** N/R

**UPEA REPORT:** N/R

**OLD BUSINESS:**

1. Park Surveillance system and webcam and park wireless-N/R
2. Lagoon Groundwater Sampling Status-N/R
3. Half Moon Beach-Ditch-N/R

**NEW BUSINESS:**

1. Public Hearing results from 7/10/17-No opposition. Will send current version to lawyer for last review.
2. Election worker wages-Lynn Gierke made motion to raise wages from \$9.25 to \$10 per hour. Supported by Dave Mattson. M/C
3. Cemetery Sign-Property owner asked if sign could be moved off their property. Dave Mattson directed DPW-Joe Youngman to move sign to property where church is located at.
4. Zoning permit allowed garage too close to RR grade, 43640 US 41-Murray Gillis presented information about the garage permit and drainage on said property. Much discussion about situation and will need to be reviewed to see if there is legal action that can be taken.
5. Garbage burning complaint made by Julie Hemmila-Discussion about burning ordinance. Wait for names and addresses of alleged violators so township can issue warning letters.
6. Policy & Procedure for Public Inspection-Per Audit of Minimum review the township needs to adopt the attached Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours. Dave Mattson made motion, Lynn Gierke supported. M/C. Four Aye and one absent. Motion made by Dave Mattson and supported by Dan Palosaari that the clerk will be the FOIA coordinator and the Schedule of charges are as follows: Black/White copies \$0.15 each and Hourly Rate of \$20/hour. M/C.

The meeting was adjourned at 8:29 per motion by Ryan Kuntze, support by Dave Mattson. M/C

Dave Mattson, Supervisor \_\_\_\_\_ Lynn Gierke, Clerk \_\_\_\_\_

