

**CHASSELL TOWNSHIP BOARD MEETING**  
**April 10, 2019**

The meeting was called to order at 7:00 p.m. by Dave Mattson

**PRESENT:** Lynn Gierke, Kelly Holmes, Dave Mattson and Ryan Kuntze

**MINUTES:** March minutes were approved per motion by Kelly Holmes, support by Dave Mattson. M/C

**TREASURER'S REPORT:** The March treasurer's report was approved by Lynn Gierke, supported by Dave Mattson. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** Motion by Kelly Holmes to approve agenda with addition of Raises, supported by Ryan Kuntze. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Ryan Kuntze, supported by Kelly Holmes. M/C

**PUBLIC COMMENTS:** Keith Meyers reported that 4/15 at 7:30 pm Discovering about Chassell Historic Mill Trail.

**CORRESPONDENCE:** Letter from the county about Jail Task Force for 2 volunteers from Chassell. Possible volunteers Jim Tervo and Chris Holmes, alternate. Letter from MEDC welcoming Chassell to the program.

**FIRE DEPARTMENT:** Fire Chief Judson reported 1 call, 3 to date. First Responders reported 8 calls, 22 to date. Recommend Michael Hermann to be considered as member to First Responders. Motion by Dave Mattson supported by Ryan Kuntze. M/C

**TOWNSHIP MAINTENANCE:** Rented main lift station pump started operating 4/7. The DPW will be monitoring. Joe Youngman asked if gravel for the cemetery was in the budget? Yes. He also asked if the plow for truck was in the budget and if he could now buy? It was unclear if the quote for \$6400 included installation. Tabled till next meeting.

**ZONING:** Dave Mattson reported that the township was contacted by T-mobile about adding antenna to existing tower. Lynn Gierke reported that Tim Palosaari was supposed to contact them.

**PLANNING COMMISSION (PC):** Brian Waters reported that a PC member is still attending the **Houghton County Road Commission (HCRC)** meetings and HCRC purchased a small paver for small county projects. **Historical Trail** on Discovering 4/15. Part of the project includes a new boardwalk that will require a DEQ wetlands permit for \$500. PC member Ericka Malone will help with filling out. Motion by Dave Mattson supported by Lynn Gierke to apply for permit. M/C. **Dangerous Buildings**-Rays TV was inspected and no windows broken and will not go on list. Old gas station inspected and there are some issues. The committee recommends that the Co. Building Inspector be contacted. **WUPPDR Marketing Grant**-was approved for new Strawberry banner (Lions will provide match for that portion), additional street light banners, new Centennial Park sign and Dog Park sign. **Recreational Marijuana**-the PC recommends that the board put on the May agenda. **Portage Health (PH) Foundation Recreation Grant**-should announce this week. **Sturgeon River Engineering Study**-Professional Service Agreement to be signed by

Dave Mattson. **Recreation Plan-ADA letter**-SAIL from Marquette provided township ADA accessibility evaluation rating letter of Centennial Park for free.

**ASSESSOR:** no report

**WEBSITE:** Dave Mattson will contact Baraga Telephone Co. to fix cameras at park not working.

**UPEA REPORT:** Chris Holmes reported that UPEA put together the **MI State Police-Notice of Intent (NOI) for FEMA**, 5 homes and VFW were contacted and Lynn Gierke submitted. If approved application will need to be submitted by June 15. Chris Holmes, Dave Mattson and Lynn Gierke attended Pre-application meeting in Gladstone for Rural Development Loan. Pre-Application will need to be submitted by July.

**REVIEW BUDGET:** no report

**PIKE BAY COMMITTEE:** Lynn Gierke presented an addendum to PLM contract dated September 19, 2018. No objections. Dave Mattson signed.

**OLD BUSINESS:**

- A. DPW Position- Ryan Kuntze reported that 4 applicants were interviewed and one was selected. Still working on pay scale and benefit package. Will finalize at May meeting.
- B. Cemetery Ordinance-table.
- C. Pump rental-Dave Mattson made motion to approve the rental agreement supported by Kelly Holmes. M/C.
- D. Sewer main extension Massey Road-Joe Youngman call Danielson Contracting for estimate.

**PUBLIC COMMENTS:** Gorgette Leutz-reported that 7th St. creek is flooding into house. Dave Mattson asked Joe Youngman to investigate situation and report back.

**NEW BUSINESS:**

- A. Matt Torreano MI DNR and John Pepin-presentation about short and long term plans for DNR trail improvements after Fathers Day Flood. To date, 20 sites affected with only 1 completed. MDOT does have plans to do 3 more this year or in 2020.
- B. ADA Transition plan-Discussion about importance of having transition plan done by SAIL for future recreation grant projects. Motion by Dave Mattson for SAIL to do Transition Plan for up to \$500 supported by Ryan Kuntze. M/C
- C. UPPCO Street Lights along US 41 N-Motion by Dave Mattson supported by Lynn Gierke to keep 2 lights on highway. M/C
- D. Jail Task Force-Motion by Dave Mattson supported by Ryan Kunze for Jim Tervo to be the township representative and Chris Tervo, alternate. M/C.
- E. Motion by Dave Mattson to approval 2019-20 Township Calendar (2nd Wednesday of the month), SNB-Bank, Rukkula-Auditor, Nick Daavettila-Attorney, supported by Ryan Kuntze. M/C
- F. Water/Sewer Rate Increase-Motion by Dave Mattson, supported by Kelly Holmes to increase both water and sewer by \$2 each. M/C. New rates will be Water \$28 and Sewer \$30.
- G. Discussion of Raises for Clerk-Motion by Dave Mattson to increase Clerk annual salary to \$1100/month supported by Kelly Holmes. Lynn Gierke-abstained. M/C

The meeting was adjourned at 8:25 pm, per motion by Dave Mattson, supported by Kelly Holmes. M/C

Dave Mattson, Supervisor \_\_\_\_\_ Lynn Gierke, Clerk \_\_\_\_\_

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