

# MINUTES

## Chassell Township Planning Commission Meeting

Dated: April 4, 2019

Chassell Fire Hall

1. Call to Order 7:07
  - a. Attendance: Ericka Malone, Julie Meyers, Keith Meyers, Brian Waters, Doug Hamar, Dillon Geshel, Peter Torola
2. Pledge of Allegiance
3. Approval of the Agenda. Brian move, Doug second
4. Reading and Approval of the Minutes , Keith moves to approve with changes, Brian seconds
5. Public Comments
  - a. none present
6. Road Commission Report
  - a. Governor is trying to pass a tax increase, except it would go to the state not local.
  - b. County was approved to purchase a small paver that the County crews will use for patch jobs. Potential a low cost option for Chassell as we'd only have to pay for materials, not labor.
7. Old Business
  - a. Chassell Township Logo
    - i. No update
  - b. Chassell Mercantile Update
    - i. A clear process for filing complaints has been established.
    - ii. The owner listed the property for sale on Craigslist so there is currently a lien on the property. If sold, the Township would then get paid.
  - c. Blight Ordinance Survey
    - i. No update. On hold until zoning is complete
  - d. Historical Trail Update
    - i. Discovering episode airing on April 15th at 7:30
    - ii. James Schwaderer went to the site with Keith and Dan Palosaari for approximate distances on the boardwalk for approximate costs.
    - iii. Would need the \$500 JPA permit from DEQ for building the boardwalk over the wetland.
  - e. Zoning Ordinance Review
    - i. Looking at researching potential to allow processing facilities of a certain scale to promote a local food source.
    - ii. Main local processor in Jacobsville will be retiring next year.
  - f. Community Center Update
    - i. Chassell is now eligible to help the owner get the MEDC grant.

- ii. Waiting on owner to complete estimate
  - g. Recreational Marijuana Law - Opt Out?
    - i. Board wants to wait until they have a full board present
  - h. Ray's TV Dangerous Building?
    - i. Keith and Brian checked the building, didn't find anything insecure. Neighbors stated someone shoveled the roof
  - i. Dog Park
    - i. Committee has been meeting
    - ii. Dog rules passed out for review, formed based off of other communities with dog parks.
    - iii. Brought up potential for breed restrictions. Committee agrees this would not be a good idea. Put a controversial spin on what otherwise would be a positive project.
    - iv. Suggestion to add a collar requirement
    - v. Check park open times and mirror for dog park
    - vi. Potential to put up post for donations where a certain percentage goes to the shelter.
    - vii. Small dog area and no size restriction area
8. New Business
- a. 2018/2023 Recreation Plan Update
    - i. Merrie Carlock with the DNR had requested additional information. Lynn has submitted additional information. No word back yet.
  - b. PHFoundation Fitness Trail Grant
    - i. Keith submitted a proposal for a 10 station fitness trail on the lower Chassell Trails at the Heritage Center up to the 2k turnaround.
    - ii. Submitting materials to replace the S bridge on the trails as part of the proposal.
    - iii. The shop class at Chassell school will provide labor for the fitness stations and the bridge.
    - iv. Physiology professor at Tech will have students create videos on how to use all the fitness stations.
    - v. Project cost is \$14,500, with the Rec Millage providing 20% match.
    - vi. Decisions will be made this week on the grant recipients.
  - c. Risk Reduction Grant
    - i. GPS mapping of the Chassell Trail system and placing in Google Maps. Grant provides up to \$5,000 and no match requirement. Due May 31st. WUPPDR is currently undertaking a similar approach with other areas.
  - d. WUPPDR Community Marketing Grant
    - i. Awarded! \$3,400, 80/20 split Grant/Lion's Club. Getting new strawberry festival banner. New Centennial Park Sign. Dog Park Sign. Seasonal Light Pole Banners featuring key community assets. Accepted promoting the social media presence advertising.
  - e. Launch Site Engineering Study
    - i. Awarded to Traverse Engineering.
    - ii. Drafting a professional services agreement
    - iii. Traverse plans to start during May after melt. Plan to wrap up by July 30th.

- f. Master Plan Committee
  - i. Plan to meet next Thursday at 6pm
  - ii. No past known Master Plan found for the community
  - iii. Step 1-Send out a notice of intent to plan.
- g. Old Building by the gas station
  - i. Dangerous building. Animals can easily access and have been accessing.
  - ii. Jeff will be investigating if the gas tanks have been removed and if it's cleared with the DEQ.
- h. Ski Trails
  - i. With the rec millage-should we donate to maintenance of the Chassell Trails?
- i. Paddle Sports
  - i. Renting a space during Strawberry Festival to demonstrate options.

9. Next meeting date - May 2, 2019 7pm

10. Adjourn 8:35 Brian Moves, Doug seconds