

CHASSELL TOWNSHIP BOARD MEETING
August 14, 2019

The meeting was called to order at 7:00 p.m. by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari

MINUTES: July minutes were approved per correction and Special Meeting July 31, motion by Dave Mattson support by Ryan Kuntze. M/C

TREASURER'S REPORT: The July treasurer's report was approved by Lynn Gierke, supported by Dan Palosaari. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Dave Mattson to approve the agenda, supported by Dan Palosaari. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Lynn Gierke, supported by Ryan Kuntze. M/C

PUBLIC COMMENTS: **Chris Holmes**-commented that the township consider recreation survey results when determining how recreation millage money is spent in the future, for example the Dog Park and Milfoil. **Jim Manderfield**-explained runoff conditions at his house on Halfmoon Beach-Houghton Co. Road Commission (HCRC) Kevin Harju estimates repairs at \$15,900. HCRC is asking township to pay \$10,000 or share costs with Jim Manderfield. He thinks it can be fixed with new culvert and ditch cleaning. Discussion. Tabled till next meeting.

CORRESPONDENCE: Lynn Gierke submitted letter stating the Board approved an increase in clerk wage by \$100 at the April 2019 meeting because of increased time required by state for elections. Lynn Gierke stated the increase is appreciated but has not been taken at this time. She will submit a resolution in January 2020 for approval at the annual Budget meeting. Dave Mattson acknowledged letter and stated that the board at the Budget meeting would like to provide retroactive pay to the clerk at that time.

FIRE DEPARTMENT: Fire Chief Judson reported 4 call, 13 to date, 3 accidents and 1 gas leak. The Chicken BBQ went well at the Strawberry Festival they sold out. UP Fireman's Tournament they took 3rd place in Dress Parade and 5th place overall. One claim made to the insurance company for Portage Township fire. First Responders reported 17 calls, 59 to date.

TOWNSHIP MAINTENANCE: **Cemetery**-added water lines to new extensions. **Park Boardwalk**-need to block off because people are still trying to walk on it. **Old 41 Bridge**-resident is wanting to drive ORV over bridge because has permit. Dave Mattson reported that the trail is closed to motorized traffic after April 1st. Dave Mattson will contact the county to see if motorized traffic can be allowed year round. Also Dave Mattson asked Dale Peterson to ask, at HCRC meeting about ORV bridge traffic. For now keep barricades as is. Joe Youngman reported that **Township Water meters** were replaced in 2004 guaranteed 10 year life. Township now needs to completely replace all 350 meters. All backup meters are gone. Al Henderson from ETNA gave presentation. Motion by Dan Palosaari supported by Ryan Kuntz to have UPEA draw up specs for approximately \$200 to put out to bid, water meter replacements. M/C.

ZONING: 28 approved permits to date mostly additions. New business inquiring about sign permits.

PLANNING COMMISSION (PC): **Dale Peterson reported on the HCRC Meeting**, from July 15. **Boundary Rd. improvements** HCRC waiting from FEMA about money. State of MI state gas tax, **one cent gallon** goes to counties for snow removal. Houghton County gets the most money in state, because it is based on snowfall and miles of roadway. **Boundary Rd.** west end culvert paved today. **Supervisor Meeting**-will review FEMA money with townships. **Lakeshore Dr.** -met with HCRC. Still waiting on plans from Kevin Harju. **Pilgrim River Bridge** is under construction. Brian Waters reported that the **Draft Zoning Ordinance** Public Hearing is, 6 pm on September 5th. **Fitness Equipment**-½ of equipment arrived. Joe Youngman noted some "minor damage" on one. Rest will arrive next week. **Boat Launch Dock**- submerged dock removed on 8/13. Still need to remove 3-4' of sand at location. Look into portable dock, 40-50' long. Keith Meyers reported **broadband grant opportunities**. Baraga Telephone Co. is interested but not till

next year. **Dog Park**-3 dozen tennis balls donated by MTU Athletic Department.

ASSESSOR: Mark Maki stated he has retired from 5 of his 7 townships but will continue to work for Chassell Township. He will provide a letter stating he will not get paid from September-December and will have contractor Tim Luoma provide field work for the township during that time. Motion by Dave Mattson support by Dan Palosaari to appoint Tim Luoma to provide field work for the township under the supervision of Mark Maki till January, salary will be amount that would have been paid to Mark Maki per month. Mark Maki will provide a letter to the township with above conditions documented. M/C. Lynn Gierke will contact insurance agent to see if Tim Luoma will be covered under workman's comp. Monthly reports and invoices will be submitted by Tim Luoma for work provided.

WEBSITE: Lynn Gierke reported that reports from MTU Casey Huckins-2016 and Many Waters Report 2013 are now available on Milfoil page on the website.

UPEA REPORT: Hazard Mitigation-information being collected from local residents for costs. Sewer project still working on application.

REVIEW BUDGET: no report

PIKE BAY COMMITTEE: Dave Mattson will write letter to residents in SAD explaining board decision to not treat and that their Winter Tax bill will include the special assessment of \$1.50/ft. Motion by Dave Mattson to conduct an Aquatic Vegetation Assessment Survey (AVAS) for \$1200 by PLM unless a different contractor can be found before Friday, 8/16 supported by Lynn Gierke. M/C.

OLD BUSINESS:

- A. Cemetery Ordinance-no report. Cremains-(Hemlock Forest) Motion by Dan Palosaari supported by Dave Mattson to charge \$100 for 2' x 2' cremain plots. M/C.
- B. Garbage Truck and Pickup truck -government entity are required to sell by bid process. Houghton County Fair (HCF) is interested in the garbage truck. Since they are a non-profit, we can transfer to them without bids. Dave Mattson said HCF can have each vehicle for \$2,500 each. If not interested, will list on CraigsList for \$5,000 each. Bids due before September board meeting. If the garbage truck doesn't sell we will scrap it.
- C. Park pavilion repairs and maintenance-Stove-bid for \$450 dollars to repair top side. Discussion. Tabled.

NEW BUSINESS:

- A. Review/discuss the Burn Ordinance-residents need to call DNR and report illegal burning.
- B. Appoint PC members-Motion by Dave Mattson supported by Lynn Gierke to renew terms for Brian Waters and Ericka Malone for 3 year term or till 8/10/2022. Continuing advertising for one opening. Dan Palosaari requested to be replaced as board representative.
- C. Walking bridge repair bids-Joe Youngman will find additional bids for next meeting
- D. John Hancock retirement plan services-Motion by Dave Mattson supported by Kelly Holmes to have Edward Jones be our local Financial Representative for the same rate or less as Burnham & Flower. M/C.

The meeting was adjourned at 8:42 pm, per motion by Dave Mattson, supported by Dan Palosaari. M/C

Dave Mattson, Supervisor _____ Lynn Gierke, Clerk _____