

**CHASSELL TOWNSHIP BOARD MEETING**  
**December 11, 2019**

The meeting was called to order at 7:06 p.m. by Dave Mattson

**PRESENT:** Lynn Gierke, Kelly Holmes, Ryan Kuntze, <sup>Dan Palosaari</sup> and Dave Mattson

**MINUTES:** Motion by Kelly Holmes to approve the November, support by Ryan Kuntze. M/C

**TREASURER'S REPORT:** The November treasurer's report was approved by Dan Palosaari, supported by Dave Mattson. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** Motion by Kelly Holmes, supported by Ryan Kuntze. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Ryan Kuntze, supported by Lynn Gierke. M/C

**PUBLIC COMMENTS:** no comments.

**CORRESPONDENCE:** Blue Key National Honor Society, MTU looking for Winter Carnival donation.

**FIRE DEPARTMENT:** Fire Chief Judson reported 3 calls, 21 to date. First Responders reported 2 calls, 97 to date. Discussion about using fire hall as a "Warming Center". Supplies such as cots would need to be looked into.

**TOWNSHIP MAINTENANCE:** The Garbage position was discussed. No applicants yet but did put advertisement on MiTalent. Ice Rink-Ryan Kuntze volunteered to help Cole Smith putting up rink boards. Neighbor snow plowing into our parking lot. Dan Palosaari will talk to him.

**ZONING:** N/R

**PLANNING COMMISSION (PC):** Please read PC minutes for more information on chassell.net. Brian Waters submitted to the board, the PC approved **Zoning Ordinance**. The board will now move forward to inform the residents about public input with public hearing. Dan Palosaari questioned the 100' lot size when located on a body of water. When city sewer is not available it would be very difficult to construct a drain field on a small lot. He will review and report back to the board and PC. **Highlights**-apply for a grant with Portage Health to renovate the **Old Ice Rink-Warming Hut**. **DNR-Matt Torreano**-discussed culvert repair and creating a Trail Authority on trail from Chassell to Houghton.

**ASSESSOR:** N/R

**WEBSITE:** N/R

**UPEA REPORT:** Chris Holmes reported that soil borings at the lagoon will be done when the road freezes. Randy with EGLE wants a monitoring well installation plan, ASAP. UPEA will apply for USDA grant application in February.

**REVIEW BUDGET:** N/R

**PIKE BAY COMMITTEE:** N/R

**OLD BUSINESS:**

- A. Cemetery Ordinance-ordinance sent to attorney for review.
- B. Water Meter Replacement Township Wide-UPEA will work with DPW

**NEW BUSINESS:**

- A. Motion by Dave Mattson to open new Recreation savings account with SNB for Recreation Millage money, supported by Dan Palosaari. M/C.
- B. Enhanced access to public records policy-Reviewed enhanced access to public records policy. Chassell Township in process of implementing policy for electronic FOIA requests of entire database. Seeking lawyer opinion.

The meeting was adjourned at 8:04 pm, per motion by Dan Palosaari, supported by Dave Mattson. M/C

Dave Mattson, Supervisor

 Lynn Gierke, Clerk