

CHASELL TOWNSHIP BOARD MEETING
June 10, 2020

The meeting was called to order at 7:05 p.m. by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari

MINUTES: Motion by Kelly Holmes to approve the May minutes, supported by Dan Palosaari. M/C

TREASURER'S REPORT: The May treasurer's report was approved by Dave Mattson, supported by Ryan Kuntze. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Dan Palosaari to approve the agenda with addition of New Business E., Resolution Houghton County Hazardous Mitigation Plan, supported by Kelly Holmes. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Ryan Kuntze, supported by Dan Palosaari. M/C

PUBLIC COMMENTS: Joanne Kuntze asked the board why the Chassell Lions Club cancelled the Strawberry Festival in July. Lynn Gierke who is on the Chassell Lions stated that the Lions club felt that they couldn't fulfill the required distance requirement by the State of Michigan and they didn't want to put their members and the public at risk.

CORRESPONDENCE: Letter sent to MSU allowing the Master Gardener to work on the township gardens. Email from the Census that Chassell's rate of return is currently at 55.8%. They are asking if we can let the resident's know, they can call 844-330-2020.

FIRE DEPARTMENT: Fire Chief Judson reported 2 calls and 17 calls to date. New decals will go on the new truck soon. First Responder reported 11 calls and 53 year to date.

TOWNSHIP MAINTENANCE: Cole Smith reported the left side of the boat ramp will be filled in with mine rock. There is now a walkway to the fishing pier via Dog Park. Hydrant Meter-with the Dollar General construction it would have been nice to have a meter. Need to work on getting estimates for charging for large water usage. Need to bill Dollar General/DP for water usage. ETNA can get an estimate for a new Hydrant Meter. New lock at 7th Street building. "New Guy" Hours-Maximum of 20 hours/week. Tim Viola reported he was "dumping" the lagoons. He also reported that the State of MI requires the township to report large water usage. Tim will have the Water Quality Report for Chassell in the newspaper by July 1st deadline.

ZONING: N/R

PLANNING COMMISSION (PC): Brian Waters reported that Peter Torala is the new board member for the Houghton Co. Road Commission. Trevor Clark has expressed interest in the **open PC position**. Motion by Dave Mattson supported by Dan Palosaari to approve Trevor Clark as the new PC member. Brian Waters is working with Cole Smith on **ADA compliance issues** at the park such as signage for handicap spots, bathroom entrance thresholds and grab bar heights and create a handicap parking spot in the main parking lot. **Vuluj Property (Chassell Mercantile)**-new attorney, Amy Schultz will draft a letter to the property owner. Motion by Dave Mattson supported by Kelly Homes for attorney to write letter to property owner to clean up property by 8/1 and the township will waive the citation fees but not expenses incurred. **Zoning**-Dave Mattson will meet with the zoning subcommittee and then we will present to the public for approval. Lynn Gierke reported for Keith Meyers-Need board members for presentation with Portage Health Grant. Dave Mattson will work with Keith for the permit process using MI Waters. Dan Palosaari will talk to Bob Anderson about property. See past PC minutes for more details.

ASSESSOR: No report.

WEBSITE: No report.

UPEA REPORT: Chris Holmes reported that we need to sign and send NRCS paperwork. Still working on USDA application for the sewer project that needs to be submitted electronically.

REVIEW BUDGET: No Report

PIKE BAY COMMITTEE: Dave Mattson will contact Many Waters to see if they can do a survey ASAP. He will also contact Jason at PLM to let him know we are doing the survey with Many Waters.

OLD BUSINESS:

- A. Cemetery Ordinance-Dave Mattson made a motion supported by Ryan Kuntze to approve the Cemetery Ordinance as presented. M/C.
- B. Water Meter Replacement Township Wide-Chris Holmes provided bid information from 2 companies. Discussion.
- C. Dollar General Easement- Chris Holmes of UPEA reported that it is recommended that Dollar General sign the new easement. Dave Mattson will send Dan Palosaari the new copy to review.
- D. Boardwalk-PC will work on a grant for a feasibility study for a marina and include boardwalk repair as part project scope. Otherwise we are done with the boardwalk till then.

NEW BUSINESS:

- A. Auditor-Motion by Dave Mattson supported by Ryan Kuntze to get a bid for the 2020 Audit.
- B. Road Improvement Plan-Estimates received from Kevin Harju for Massie Rd-\$210,000 and Boundary Rd. \$258,000. Dave Mattson will email Houghton Co. Road Commission that Chassell is willing to pay for 25% of the cost of the east mile of Boundary. Chassell would like to proceed with lower Massie. Get an estimate to improve the gravel surface of Upper Massie and if HCRC can cover some costs? Get an estimate to repave 7th Street from 41 (or old 41?) to Creamery. Estimate to repave several of the worst sections of Creamery.
- C. Improvements to boat launch and parking lot-see DPW report. Ryan Kuntze will get a price for a "floating dock" at the park. Consider raising rates for 2020-21. Continue to hand out boat launch permits. Lynn Gierke will send out a comparison report for boat launch fees to board. Look at improving the parking lot at launch. Remove "grass" area review drainage? Discussion about fish station backing up when the pump is clogged. Non-clog grinder pump?
- D. Cole Smith-1 Year Review-on target for getting certified, still learning the job. Add ½ day paid holiday to the employment contract (Christmas Eve), and 1 additional day of vacation. Discuss at the next meeting clothing allowance since we dropped the contract for uniform cleaning.
- E. Resolution Houghton Co. Hazard Mitigation Plan-motion by Dave Mattson supported by Ryan Kuntze. M/C.

Dave Mattson made a motion to modify the agenda and add New Business F. Resolution to Authorize Signature for MERS, supported by Kelly Holmes. M/C

- F. Resolution to Authorize Signature for MERS-motion by Dave Mattson supported by Kelly Holmes to have Lynn Gierke as authorized signer. M/C.

The meeting was adjourned at 9 pm, per motion by Dave Mattson, supported by Kelly Holmes. M/C

Dave Mattson, Supervisor

Lynn Gierke, Clerk