

MINUTES

Chassell Township

Planning Commission Meeting

Dated: June 4, 2020

Chassell Fire Hall & Phone Conference

Attendance: Ericka Malone, Brian Waters, Peter Torola, Lynn Gierke, Steve Spahn, Keith Meyers

1. Call to Order 7:07
2. Pledge of Allegiance
3. Approval of the Agenda Brian moves to approve, Steve seconds
4. Reading and Approval of the Minutes
 - a. Ericka to modify per Keith's writeup on the changes to the section on the Sturgeon River Launch.
 - b. Steve makes a motion to approve the minutes with the changes, Brian seconds
5. Public Comments
 - a. None
6. Road Commission Report
 - a. Nothing new, have not had a meeting since our last meeting
7. Old Business
 - a. Chassell Township Logo
 - i. Revisions made to selected logo design. Steve will send them to Brian to review and share
 - b. Chassell Mercantile Update
 - i. Brian called DP and Moyle. Neither have heard from the property owner about scheduling a cleanup now that snow has melted.
 - ii. A new demand letter will be sent to remind the property owner of his commitment to clean up the site. Keith makes a motion to recommend that the Township will wave the fines if the site is cleaned up. Brian seconds. All aye
 - c. Historical Trail Update
 - i. No update
 - d. Community Center Update

- i. Keith called Don and left a message to follow up about items discussed at last week's meeting.
 - e. Centennial Park Accessibility
 - i. Brian met with Cole and they made a list of items needed. Signage was the biggest item noticed. Plan to add an ADA parking space near the fish cleaning station. Adjust restroom signage. Add ramps to bathrooms. Plan to address minor items this summer.
 - f. Cemetery Church - Dangerous Building
 - i. No update
 - g. Fitness Trail Signage
 - i. Plan to reach out to art teacher at Chassell to help with signage
 - h. Sturgeon River Launch
 - i. Waiting to hear back from local contractors
 - ii. Looking to local contractors for fabricating the dock to eliminate large shipping and handling fees from large suppliers and maximize our value with the grant received.
- 8. New Business
 - a. Paving Recommendations
 - i. Lower Massie-FEMA has approved repairs on part of Massie, Township would be responsible for the remaining section. County would assist the Township in repairing this. Approximately \$200,000 project cost.
 - ii. Recommend the following 2 projects as well:
 - 1. Second project would be graveling upper Massie
 - 2. Third priority patching Creamery
 - iii. Currently \$530,000 in the road fund.
 - b. Zoning Ordinance Review
 - i. Hold until next meeting
 - c. Resident Blight issues/concerns
 - i. First concern was a property with unmowed grass-was left all year last year and is headed that way this year.
 - ii. Second concern was a resident disposing of cat litter in their yard.
 - iii. Keith is writing a letter to send to the residents. The health department may be able to intervene on the cat litter property depending on the level of disposal. The letter to the resident with the grass will notify that once the new zoning is in place they will be subject to fines. Keith drove around town and there are a lot of properties not in compliance with the lawn length. Plan to hold on the letter to the resident with the long grass.

d. Park Board Walk

- i. Site is in significant disrepair. Proposing to provide an access corridor along the north side of the dog park to provide access to the pier at that end. The existing pier will be disassembled so the hazard is gone and it will be utilized to create the new access.

Next meeting date - July 2, 2020 7pm

Adjourn Brian moves to adjourn 7:40