

MINUTES
Chassell Township
Planning Commission Meeting
Dated: September 3, 2020
Chassell Fire Hall

Attendance: Ericka Malone, Dale Peterson, Brian Waters, Keith Meyers, Dan Palosaari

1. Call to order 7:02
2. Pledge of Allegiance
3. Approval of the Agenda. Keith requested adding Remote Workforce Keweenaw under new business. Brian moves to approve with the addition, Dale second, all aye.
4. Reading and Approval of the Minutes.
 - a. Change: Brain to Brian on #3
 - b. Road commission: $\frac{2}{3}$ of the way down adjust future meetings to "future HCRC" meetings.
 - c. Brian moves to approve the minutes with the changes, Dale seconds, all aye
5. Public Comments
 - a. Peter Torola from the Houghton County Road Commission
 - i. Boundary Road: Road is approximately split down the middle between Chassell Twp and Portage Twp. County Engineer recommends only paying for area within jurisdictional boundary. This would be approximately 50/50 split of costs. There is some FEMA money for patch work.
6. Road Commission Report
 - a. 5-year plan-5A was approved by the Township Board in 2018. Included Boundary, Massie and Creamery.
 - b. Dale recommended getting public input on the road plan before submitting to the Township Board.
 - c. Dale plans to tour the roads we previously listed on 5A and 5B.
 - d. Dale will attend the next HCRC meeting if it is on site instead of online.
 - e. Chassell Planning Commission Road Committee to draft up a notice for Lynn to post.
 - i. Review the two plans, and send your recommendation to the road committee by "someday". Plan to do via mail and survey monkey. Ericka to draft up a notice and draft a survey monkey question. Include an identifier in the survey to ensure it's Township residents only.
7. Old Business

- a. Chassell Township logo
 - i. Nothing new
- b. Chassell Mercantile Update
 - i. RFP put out. No bids received the first time. Bids were extended by a week. 2 bids received and were sent to the property owners. Results were not what the owners hoped for or expected. Owners plan to sell the property because they cannot afford the clean-up costs.
 - ii. Recommendation to start ticketing the property again. Approximately \$4,500 currently in fines.
 - iii. County Brownfield Loan Program would be a great option for cleanup.
- c. Historical Trail Update
 - i. No update
- d. Community Center Update
 - i. Waiting on follow up from Owner.
- e. Centennial Park Accessibility
 - i. Some signage was completed since the last meeting
- f. Cemetery Church-Dangerous Building
 - i. No update. Building is in significant disrepair
 - ii. Keith makes a motion to put a recommendation to the Township Board to do an abatement survey. (~\$600). Brian seconds. All aye
- g. Fitness Trail Signage
 - i. Have the school shop class make routered "fitness trail" signs for wayfinding
- h. Park Boardwalk/Marina Study
 - i. No update
- i. Sturgeon River Launch
 - i. Approval from the Township Board to move forward with UPEA to do the design for the launch. Plan to bid and get fabricated locally this year.

8. New Business

- a. Zoning Ordinance Committee
 - i. Meet next Wednesday at 6pm to button up zoning changes. Hearing will not be able to be held soon due to COVID, but plan to finalize changes.
- b. Remote Workforce Keweenaw
 - i. Visitor's Bureau has started advertising a "work-cation" to test out remote work possibilities. Visitor's Bureau and Keith did an interview for M-Live. Article has not been posted yet. Hoping to see it this weekend.
 - ii. RWK-did a piece on a couple in Calumet. Posted on all RWK social media pages. He works remotely for an international company. Keith has a few other people lined up to feature.

Next Meeting Date-October 8, 2020 7pm

Adjourn 8pm

Brian moves, Keith seconds all aye