

**CHASSELL TOWNSHIP BOARD MEETING**  
**November 11, 2020**

The meeting was called to order at 7:05 p.m. by Dave Mattson

**PRESENT:** Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari

Dave Mattson administered the Oath of Office to the present board whose terms will expire in 2024.

**MINUTES:** Motion by Dave Mattson to approve the October minutes, supported by Dan Palosaari. M/C

**TREASURER'S REPORT:** The October treasurer's report was approved by Dan Palosaari, supported by Ryan Kuntze. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** Motion by Kelly Holmes to approve the agenda with addition 19 f.-Election Worker Hazard Pay, supported by Lynn Gierke. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Ryan Kuntze, supported by Dan Palosaari. M/C

**PUBLIC COMMENTS:** Paulette Archambeau is requesting that the board name the unnamed street from US 41 to Park, in front of old community center "Don Mattson Way". Motion by Dave Mattson supported by Kelly Holmes to rename street. Dave Mattson will contact the Road Commission to see how to proceed. Lisa Gregg introduced herself. She will take over the gardens for Phyllis Johnson who passed away this year. She commented that the gardens downtown was mowed, even the rose bushes! Unfortunately, the gardens were getting out of control. She hopes that they can be better managed in the upcoming year.

**CORRESPONDENCE:** UP Health System-Blood drive held on September 23rd had 13 people and 13 pints collected saving 39 lives across the UP. Letter from Upper Peninsula Substance Enforcement Team (UPSET) asking for financial support. Letter from Eleanor Ehrensing about local Jehovah's Witness group.

**FIRE DEPARTMENT:** Fire Chief Judson reported 1 call and 26 year to date. Dylan Malone, director of First Responders reported 11 calls and 104 year to date. New member, Austin Kucharski, is a licensed EMT for Mercy Ambulance, Houghton resident. Motion by Dave Mattson supported by Kelly Holmes to approve the member. M/C.

**TOWNSHIP MAINTENANCE:** Cole Smith reported he has taken both the Water and Sewer certifications and will get the results in 45 days. Boardwalk-sections removed to prevent foot traffic on submerged sections. Warming shed roof at Pavilion replaced. A Porta-John will be ordered for the winter months at Pavilion ice rink. Water meter project-Aire Care has installed 125 meters. Backup pump for the main lift station has been ordered and should arrive in December.

**ZONING:** N/R

**PLANNING COMMISSION (PC):** Keith Meyers reported that Mark Koski will be purchasing the old Community Center and intends to make 4 townhouse units. UPEA-kayak launch is still in design. Ski Trail-as part of the Keweenaw Community Foundation grant, new signs will be purchased and installed at all trail heads. Fitness Trail will have instructional signs and videos on the website with help from MTU Kinesiology Department. There is an opening on the PC commission because Dillon Geshel resigned.

**ASSESSOR:** The Board of Review will meet December 15th from 5-7 pm at the Fire Hall.

**WEBSITE:** N/R

**UPEA REPORT:** Chris Holmes presented the board an opinion letter from the lawyer on Conflict of Interest policy required for the USDA grant. Motion by Dave Mattson and supported by Dan Palosaari to approve the Conflict of Interest Policy. UPEA is still waiting for information from the State Historical Preservation Office (SHPO) to submit the USDA loan for the sewer project. Drilling will start next week for the lagoon test wells (4) required by the EGLE. Chris Holmes explained a new grant with EGLE for Drinking Water Asset Management (DWAM). The grant provides up to 1 million dollars per community with no local match requirement with an initial turn-in date of January 1, 2021. The grant provides funds

for developing or updating an Asset Management Plan (AMP) or Distribution System Material Inventory (DSMI). Motion by Dan Palosaari supported by Dave Mattson to move forward with the application. Kelly Holmes abstained. Chris Holmes will work with Cole Smith to decide on what to apply for.

**REVIEW BUDGET:** N/R

**PIKE BAY COMMITTEE:** N/R

**OLD BUSINESS:**

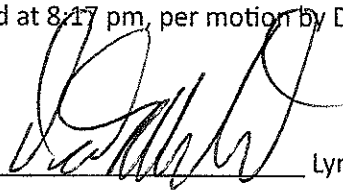
- A. Water Meter Replacement-Aire Care has completed 125 installs to date.
- B. Road Improvement Plan-Dale Peterson reported that he attended the in-person HCRC meeting. The board should approve the updated 5 Year Plan by the PC at the December meeting and submit to the HCRC. The plan can then be updated, if necessary, after PC survey results have been submitted. A SurveyMonkey link will go out to residents in the Winter Tax bill. Boundary Rd.-Chassell and Portage Twp. need to submit to HCRC what they are willing to pay. Massie Rd-UPEA is making a final plan. HCRC is still waiting on MDOT for drainage recommendations.
- C. Improvements to boat launch, parking lot, floating dock-N/R
- D. Pavilion Improvements-N/R
- E. Emergency services vehicle grant-N/R

**NEW BUSINESS:**

- A. Oath of Office-completed at beginning of meeting.
- B. Liquor Control Inspector-Constable position was eliminated. Motion to hire Curt Judson for Liquor Inspector position at \$50/month or \$600/year supported by Kelly Holmes. M/C.
- C. Recreation Authority Representative-Motion by Ryan Kuntze to appoint Dave Mattson as the representative and Ryan Kuntz as alternate supported by Dan Palosaari. M/C. Lynn Gierke will let the County Controller Ben Larson know.
- D. Zoning Board of Appeals (ZBA)-Motion by Dave Mattson supported by Lynn Gierke to approve John Van Westenburg, Keith Meyers and Board Rep. Ryan Kuntze for 3-year term expiring 12/31/2023. M/C. Announcement will be put on the website to fill the last 2 positions.
- E. Board of Review (BOR) -Motion by Dave Mattson supported by Lynn Gierke to approve Allan Aho, Paulette Archambeau, Christian Muehfeld and alternate Steven Palosaari for 2-year term expiring on 12/31/2022. M/C.
- F. Election Worker Hazard Pay-Lynn Gierke explained per her contract (includes 2 elections) she is to receive \$500/election for additional elections per year. She would like to use the \$500 towards hazard pay for the November election workers. Motion by Kelly Holmes and supported by Dave Mattson to use the \$500 as hazard pay for the election workers. M/C.

The meeting was adjourned at 8:17 pm, per motion by Dave Mattson supported by Ryan Kuntze. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

