

CHASSELL TOWNSHIP BOARD MEETING
January 12, 2022

The meeting was called to order at 7:06 p.m. by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze and Dave Mattson. Dan Palosaari present via phone.

MINUTES: Motion by Lynn Gierke to approve the December minutes, supported by Kelly Holmes. M/C

TREASURER'S REPORT: The December treasurer's report was approved by Ryan Kuntze supported by Dave Mattson. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes supported by Dave Mattson to approve the agenda with the addition of Old Business d. Preliminary Engineering Study. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Ryan Kuntze, supported by Dave Mattson. M/C

PUBLIC COMMENTS: Curt Judson said the sidewalks seem safer now that DP Construction has been cleaning them using a skid steer compared to the township Holder.

CORRESPONDENCE: none

FIRE DEPARTMENT: Fire Chief Curt Judson reported that the Fire Department had 22 calls for 2021 and 3 Mutual Aids for 2022. Curt Judson also reported that the FR will be looking to update their current vehicle so all the equipment can be stored in it (ice rescue, jaws of life, etc.). Dylan Malone reported that the First Responders had 104 calls for 2021 and 2 calls for 2022. He also reported he will continue as FR director.

TOWNSHIP MAINTENANCE: Cole Smith reported that the Holder is down again. JB's is having a hard time diagnosing the problem. The outhouse cistern at the park has a crack in it and it is getting worse. Dave Mattson said to wait till spring to try and diagnose. The street lights on the north side of town are out. A part has been purchased and the lights will get repaired soon. Cole Smith reported that he now has his Lagoon Operator License and would now like to start talking about pay raises for he and Craig Austin. Craig Austin passed the Water Distribution License. Dave Mattson said the board will have Pay Raises on the February agenda.

ZONING: N/R

PLANNING COMMISSION (PC): Keith Meyers reported that they have started reviewing the MEDC requirements again. The lawyer reported that the owner of the **Chassell Mercantile property** is willing to work with the township on transferring ownership of the property. Keith Meyers has contacted Jeff Ratcliffe of KEDA to see what direction we should go in. The **Historical Trail Mill Site** grant process is almost done. The **old Cemetery Church** is back on the tax rolls but the ownership is still under question. There has been a lot of traction on the **Remote WorkForce**. The township is getting a lot of visibility! Fabrication of the **canoe/kayak launch** will go out for bid 2/1 with completion date by 5/1. Portage Health Foundation has a new round of **grants for Recreation** that Keith plans to apply for.

ASSESSOR: March BOR will have an Organizational meeting on 3/9 from 5-7 pm and the board will meet on 3/14 from 9-3 pm and 3/17 from 3-9 pm at the Fire Hall.

WEBSITE: N/R

UPEA REPORT: Chris Holmes reported that bids will be due on 1/18 for the Main Lift Station if the EGLE permit is received. Otherwise, they might need to push back the due date. He is still waiting for approval of the MDOT permit for the lift station. They have had 3-4 contractors interested in the project. There has been no communication with Rural Development for phase 2 of the project.

REVIEW BUDGET: Motion by Dave Mattson supported by Kelly Holmes to amend the following budget items.

| | |
|---------------------------------|-----------|
| 101-521-980 Capital Outlay | \$32,150 |
| 203-450-930 Paving | \$489,065 |
| 208-756-730 Supplies | \$3,100 |
| 208-756-800 Contracted Services | \$26,227 |
| 208-756-975 Capital Outlay | \$45,000 |

PIKE BAY COMMITTEE: N/R

OLD BUSINESS:

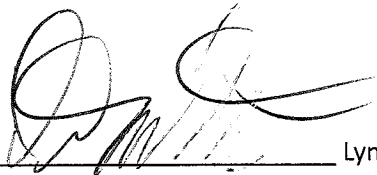
- A. Pavilion Improvements-N/R
- B. 41950-SNB Building Updates-Dave Mattson reported we have told the renter what is needed by our insurance company for insurance. SNB is good with maintaining their ATM sign for the time being. Dan Palosaari has agreed to manage the building construction with renter.
- C. Garbage Plan-Dave Mattson received a bid from Waste Management for hauling our solid waste. A bid from GAD or others will be requested. WM will remove the old compactor when we receive our new one.
- D. Preliminary Engineering Plan-Keith Meyers brought up that he will be applying for a PHF grant that will include a "private match" for the boardwalk for the mill site and to repair the existing boardwalk at the park. An approved Preliminary Engineering Plan will be beneficial for the grant. Much discussion. Motion by Dave Mattson to approve the Preliminary Engineering Plan by UPEA with option to amend the scope and bill after 4/1, supported by Lynn Gierke. M/C. Kelly Holmes abstained.

NEW BUSINESS:

- A. Special Meeting-Held on January 3rd to review the permit for the main lift station with MDOT and review the purchase of a new compactor. Motion by Dave Mattson supported by Kelly Holmes to approve the minutes. M/C.
- B. Water Assistance Program-Lynn Gierke reported that the township will be working again with BHK Community Action for a program to provide financial assistance to qualified individuals.
- C. Deputy Clerk/Treasurer and Election workers wages-Motion by Kelly Holmes supported by Dave Mattson to increase the hourly rate from \$12 to \$15 per hour for deputy clerks and election workers. M/C.
- D. Vulaj Property Communication-discussed under Planning Commission.
- E. Fire Hall Rentals-table till next month to discuss possible rental situations.

The meeting was adjourned at 8:02 pm, per motion by Dave Mattson supported by Kelly Holmes. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

