

CHASSELL TOWNSHIP BOARD MEETING
February 9, 2022

The meeting was called to order at 7:03 p.m. by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze and Dave Mattson. Dan Palosaari present via phone.

MINUTES: Motion by Ryan Kuntze to approve the January minutes, supported by Dave Mattson. M/C

TREASURER'S REPORT: The January treasurer's report was approved by Dave Mattson supported by Lynn Gierke. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes supported by Lynn Gierke to approve the agenda. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Ryan Kuntze, supported by Dave Mattson. M/C

PUBLIC COMMENTS: Nathan Hanks had 2 comments. He suggested that the board increase the garbage bag rate from \$2/bag to \$2.50 and keep the punch card at \$20. Dave Mattson asked Craig Austin to review the rates and report back next month. Second, as a business owner Hanks had suggestions for the Water Billing. Residents should have at least 20 days to pay the bill. The billing cycle needs to be reviewed. More options for payment are necessary. Currently only checks or cash are accepted. A self-addressed envelope and evening hours for people who work would be helpful.

CORRESPONDENCE: VFW would like to use the Fire Hall on April 24th for a District meeting with no rental fee. Approved. Letter to board from Paul and Carolyn Tormala about property sold to Paul's cousin and daughter-in-law and issues with the assessor. Kelly Holmes reported that all matters have been taken care of.

FIRE DEPARTMENT: Fire Chief Curt Judson reported that the Fire Department had 1 call and 4 to date. They have 2 new recruits Erik Hoher and Shane Severn. Motion by Dave Mattson supported by Ryan Kuntze to approve the 2 new members. Curt Judson also reported that the replacement costs of the new FR vehicle need to be increased with the insurance company. Lynn Gierke asked if he would call the insurance company directly to communicate the value of the vehicle. Lastly, there was a discussion about the FD/FR taking over the FH rentals. The group is in full agreement of cleaning the hall but there is no incentive since most rentals are free for public use. The group would like to have an estimated \$5000 in the next year's budget for hall improvements. One suggestion was for a new stove for the kitchen. Dave Mattson said he is agreeable but big-ticket items should come to the board first for approval. Dylan Malone reported that the First Responders had 8 calls and 10 for 2022. He also reported that the new vehicle passed the inspection today and can be used.

TOWNSHIP MAINTENANCE: Cole Smith reported that the water meters are installed but the few "Snowbirds" in the Spring need to be made functional. EGLE Permit submitted by HCRC for the Lake Shore Drive/Massie Rd. Culver project received. The 12' wide culver will involve moving a sewer manhole and also the water and sewer mains. Discussion if there are any projects in the area that could be done at the same time? For example, the Clayton Adams extension. Cole Smith reported that Waste Management will pick up the rented compactor on Monday. The new compactor purchased will arrive on Tuesday. JB's provided a quote to fix the Holder for \$2569.99. Dave Mattson made a motion to fix the holder for \$2600 or less after he has contacted JB's, supported by Kelly Holmes. M/C.

ZONING: N/R

PLANNING COMMISSION (PC): Lynn Gierke reported that the Houghton County Land Bank met and approved to accept the **Vulaj property** into the land bank. Motion by Dave Mattson to accept that the Land Bank take the Vulaj property, if Vulajs sign agreement, pay their back taxes, then the Township will release the lien on property and forgo accumulated fines supported by Ryan Kuntze. M/C. Discussion: whoever purchases the property will be required to clean up the site. **Zoning Ordinance**-the final language will be submitted to Dave Mattson next week. Ideally the Public Hearing would be before the next board meeting. The PC submitted the **5 Year Road Plan**-Motion by Dave Mattson supported by Kelly Holmes to approve the plan and submit it to the Road Commission. M/C.

ASSESSOR: March BOR will have an Organizational meeting on 3/9 from 5-7 pm and the board will meet on 3/14 from 9-3 pm and 3/17 from 3-9 pm at the Fire Hall.

WEBSITE: N/R

UPEA REPORT: Chris Holmes reported that he met with Brian Waters, Keith Meyers and Ericka Malone about the **Preliminary Engineering Plan**. The order that he will work on will be 1-Boardwalk, boat launch, high dock, 2-Marina/Parking Lot-will do survey work on ice now, even though in reality the marina is 10 years down the road. The parking lot paving can happen now, 3-Tent Camping/RV-location could be near the Sigma Rho property, 4-Layout-shower/amenities. The schedule in the original plan is a couple months behind due to the delayed approval. **Main Lift Station**-bids have been received and higher than what was expected. UPEA is working with the low bidder. Costs will be upfront on the project and will get back after loan received from Rural Development. **NRCS Project** is ready to go out to bid.

REVIEW BUDGET: Dave Mattson requested to get a preliminary budget to him to start reviewing for the Budget Meeting on March 23rd at 6 pm with the Special Meeting held following.

PIKE BAY COMMITTEE: N/R

OLD BUSINESS:

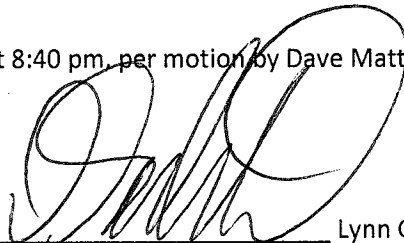
- A. Pavilion Improvements-N/R
- B. 41950-SNB Building Updates-Motion by Ryan Kuntze supported by Kelly Holmes to approve the lease agreement with Superior Family Chiropractic, with Lynn Gierke as signer for Township. M/C
- C. Garbage Plan-Two bids were received for solid waste removal. Waste Management was low bid with a 1-year contract.

NEW BUSINESS:

- A. Wages-W/S Clerk and DPW-Motion by Dave Mattson supported by Lynn Gierke to raise W/S Clerk from \$14/hour to \$15. M/C. DPW-Discussion. Motion by Ryan Kuntze supported by Kelly Holmes to increase Cole Smith hourly wage from \$20 to \$25/hour. M/C. Craig Austin-Motion by Dave Mattson supported by Kelly Holmes to increase hourly wage from \$16 to \$18. M/C.
- B. W/S Shut Off Details-Discussion for next month-shut off notices on doors 10 days prior to due date. Once a year send a card to all customers to update contact info. Put on the water bill box to check if contact info has changed. Review policy to see if we cannot shut off water shut from November-April.

The meeting was adjourned at 8:40 pm, per motion by Dave Mattson supported by Kelly Holmes. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

