

CHASSELL TOWNSHIP BOARD MEETING
March 9, 2022

The meeting was called to order at 7:00 p.m. by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze and Dave Mattson.

MINUTES: Motion by Kelly Holmes to approve the February minutes, supported by Dave Mattson. M/C

TREASURER'S REPORT: The February treasurer's report was approved by Dave Mattson supported by Lynn Gierke. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes supported by Dave Mattson to approve the agenda. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Lynn Gierke, supported by Kelly Holmes. M/C

PUBLIC COMMENTS: Randy McClellan requested if a weekly farmers market can be held at the Chassell Centennial Park? Motion by Dave Mattson supported by Kelly Holmes to all the use of the park for a farmers' market as long as it does not conflict with pavilion rentals. M/C. Randy McClellan will be the contact person. Roy Britz-County Commissioner District 5 representative reported that the Houghton County Road Commission (HCRC) is surveying all the municipalities that received ARPA money. The HCRC has proposed a county road repair matching funds incentive program. Would like to offer a match to the ARPA funds for road work. Chris Holmes asked if Road Millage money could be used for this program? Jake Elenich asked the board if the township has summer employment available? Lynn Gierke will send him an application. Dale Peterson said he will be attending the HCRC meeting on 3/21 to ask if the incentive program will be for Road Maintenance and/or Reconstruction.

CORRESPONDENCE: N/R

FIRE DEPARTMENT: Fire Chief Curt Judson reported that the Fire Department had 4 calls and 8 to date. Dylan Malone FR director reported that the First Responders had 17 calls and 27 to date. He also reported that there are some electrical issues in the Fire Hall that they will need an electrician to fix.

TOWNSHIP MAINTENANCE: Cole Smith reported \$2,200 has been spent to repair the Holder Tractor. Unfortunately, another hydraulic hose needs to be repaired. The Spring By-pass pump needs to be ordered. Discussion if contractor should rent a pump for the Main Lift Station project. Two bids have been received for the water plant. UPPCO was contacted about the meter at the Triangle which has a fee of \$30/month. Board said remove the meter because it is not being used. There was a water main leak at 1st and 2nd Street. 110,000 gallons went through a resident's yard. The yard will need to be repaired in the Spring. Snow plow pistons are leaking and will need to be repaired.

ZONING: Tim Palosaari reported there is one zoning appeal and the meeting needs to be scheduled.

PLANNING COMMISSION (PC): Keith Meyers reported that a Hearing for the Zoning Ordinance will be held on April 6th at 6 pm. A grant with the Keweenaw Convention & Visitors Bureau for \$10,000 has been applied for that will fund picnic tables and bear proof trash/recycle containers at the canoe/kayak and park plus signage.

Also, a grant with the Portage Health Foundation (PHF) for \$20,000 for replacement of the board walk in park and making ADA accessible. Old Cemetery Church-started to collapse on the evening of March 8th. The property has been secured. The lawyer will contact the manager of the LLC about the property and

responsibility of cleanup. A local realtor has stated that there is someone interested in the property.

ASSESSOR: March BOR will have an Organizational meeting on 3/9 from 5-7 pm and the board will meet on 3/14 from 9-3 pm and 3/17 from 3-9 pm at the Fire Hall.

WEBSITE: Updated the Zoning and Development & Township Ordinances page to be MEDC compliant for a Redevelopment Ready Community (RRC)

UPEA REPORT: Chris Holmes reported that bids for the NRCS project will go out next week with a deadline of, end of month or early April. Communication with the HCRC about work on the 2nd St. culvert will happen this summer. An extension will be applied for the FEMA/State Police grant for 4th St. with finish date of 12/2023. Topo survey on lake will be done for the Preliminary Engineering Plan. GW Monitoring Wells to be done in Spring. Resolution presented by Chris Holmes to accept a bid by Danielson Contracting, Inc. Baraga, MI for \$404,000 contingent on approval of USDA. Moton by Dave Mattson supported by Lynn Gierke to approve the resolution. M/C.

REVIEW BUDGET: Budget Meeting on March 23rd at 6 pm with the Special Meeting held following.

PIKE BAY COMMITTEE: Final report for 2021 received from Many Waters and will be posted on website.

CHASSELL OFFICE BUILDING ISSUES: Bathroom needs an ADA toilet and heat in Treasurer's office needs to be checked.

OLD BUSINESS:

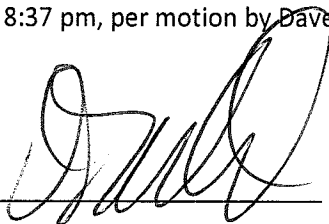
- A. Pavilion Improvements-N/R
- B. Garbage Compactor-wait on 2nd payment till issue is resolved about the size discrepancy. Dave Mattson will review Waste Management bills.
- C. W/S Shut Off Details-Audrey Viola, water/sewer clerk reported how billing is done monthly at the office. Craig Austin will send the board the state law about water shut offs pertaining to winter.
- D. ARPA Spending-Discussion about possible projects that the ARPA funds. Motion by Dave Mattson supported by Kelly Holmes that funds could be used for sewer infrastructure-main lift station, essential worker pay and road repair.
- E. Vulaj Property Quitclaim-the lawyer has drawn up a Quit Claim deed for the old Chassell Mercantile building to be signed.

NEW BUSINESS:

- A. Township Property-Randy McClellan would like to purchase 0.2046 acres of township property adjacent to his property. The township will investigate what the process is for selling property. No decision made.
- B. DPW Continuing Education Credits (CEC)-discussion if this is part of job description if so, the township should pay for the course and stipend. Action will be determined per request.
- C. Budget items-Lynn Gierke requested that the office upgrade the computers and have them networked to be able to fully use BSA software. Discussion. See if BSA has "online hosting".
- D. Pavilion Rental Agreement-discussion about adding proof of insurance to rental agreement. Recommendation came from the insurance carrier in 2020. Dave Mattson asked Lynn Gierke to see what other municipalities are doing locally.

The meeting was adjourned at 8:37 pm, per motion by Dave Mattson supported by Ryan Kuntze. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

