

CHASSELL TOWNSHIP BOARD MEETING
April 13, 2022

The meeting was called to order at 7:04 pm by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari.

MINUTES: Motion by Kelly Holmes to approve the March minutes, supported by Dave Mattson. M/C

TREASURER'S REPORT: The March treasurer's report was approved by Dave Mattson supported by Dan Palosaari. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes to add New Business H. Calendar, Lawyer and Auditor to agenda supported by Lynn Gierke to approve the agenda. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Ryan Kuntze, supported by Dan Palosaari. M/C

PUBLIC COMMENTS: Keith Meyers reported that the Chassell Historical Organization (CHO) is working on 2 grants. One to digitize the Friends of Fashion inventory and the other for signage for the Historical Interpretive Trail. Randy McClellan asked the board if the township will be repairing the far end of Boundary Rd. by Superior Rd.? Dave Mattson replied that he will talk to the Houghton Co. Road Commission (HCRC) to see if they will patch it this season. Rod Liimitanen reported that 4th St. and Hancock was flooded due to the recent rain. It was reported that HCRC did fix the issue but Dave Mattson asked Rod Liimitanen if he and surrounding residents can watch the "grate" and let the township know if the HCRC needs to be contacted. This summer there will be work done in town to help with preventing future flooding. Randy McClellan reported that the word is spreading about the Chassell Farmers Market. There are now 15 vendors. To sign up go to ChassellMarket.com. Lynn Gierke will also post on the township website.

CORRESPONDENCE: Dave Mattson supported by Dan Palosaari to renew the MDOT resolution for issuing permits for township work along the highway right of way. M/C.

FIRE DEPARTMENT: Fire Chief Curt Judson reported that the Fire Department had 3 calls and 11 to date. They have one new member, Will Erickson. Motion by Dave Mattson supported by Kelly Holmes to accept the new member. Unfortunately, the FD will be losing one member Frank Cheribini due to him moving away. Fire Chief Judson brought up that they have located a used stove for the fire hall building. Motion by Lynn Gierke supported by Dave Mattson to purchase the stove. Dylan Malone FR director reported that the First Responders had 12 calls and 37 to date. He also reported that the FR has two new members, Ben Gray and Lori Vaughan. Motion by Dave Mattson and supported by Dan Palosaari to accept the new members. Information on new members will be given to Lynn Gierke.

TOWNSHIP MAINTENANCE: Cole Smith reported the rented lift station pump could not keep up during the recent rain storm. The Health Department and EGLE were contacted. Also, there was flooding over the road at the Old Ice Rink and 4th St. and Hancock (as mentioned above). The HCRC was called. The sidewalk at Electric Brewing is caving in. Dave Mattson will contact Rob Tervo to see if MDOT will see there is undermining at US 41 and if they will fix it. All the Holder tractors are down. Need something to brush the sidewalks. New garage door installed at the DPW building.

ZONING: N/R

PLANNING COMMISSION (PC): Keith Meyers reported a proposal was received from Pat Coleman to conduct a Master Plan. The PC would like to apply for a MEDC grant to cover 75% of the costs. Easement for the Historical Interpretive Trail is the last item needed to get the EGLE permit to start the project. At the recent HCRC meeting it was noted that Chassell Township is the only township with a 5 Year Plan. Congrats!

ASSESSOR: N/R

WEBSITE: Add Chassell Farmers market.

UPEA REPORT: Chris Holmes reported that low bid for the NRCS project came out a little higher than what they originally thought. Project will need to be completed by August. Motion by Dave Mattson supported by Lynn Gierke to accept the low bid from MD Contracting. M/C. The Main Lift Station is still waiting to start. The topo study for the park is almost complete. Bids will go out next week for the groundwater monitoring wells at the lagoon. Dave Mattson asked about the Township Water Tank and last inspection. It was thought that it was last done in 2005? DPW needs to put on the calendar to get done.

REVIEW BUDGET: N/R

PIKE BAY COMMITTEE: N/R

CHASSELL OFFICE BUILDING ISSUES: Start billing renter May 1st. DP Constructing will patch the drive through door. ADA toilet installed and carpet tiles in the hallway patched.

OLD BUSINESS:

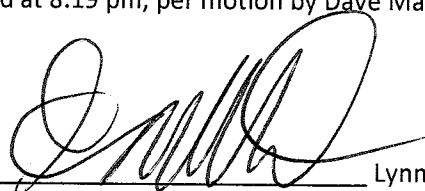
- A. Pavilion Improvements-Steel prices are increasing. Dave Mattson will review options for the Pavilion Curtains.
- B. W/S Shut Off Details-Notes on residents' doors 10 days before are working well. No more calls from W/S Clerk to residents. Common sense will need to be used for winter shut offs.

NEW BUSINESS:

- A. Zoning Ordinance-Keith Meyers gave an overview of the 4th Public Hearing last week. The updating of the 2005 Zoning Ordinance has taken a couple of years due to the pandemic. Dave Mattson made the motion to adopt the 2022 Zoning Ordinance supported by Ryan Kuntze. M/C.
- B. Office Computers-Discussion about updating the office computers. Get spec from 3 companies.
- C. Pavilion Rental Agreement-Motion by Dave Mattson supported by Lynn Gierke to update the rental agreements to include a Special Events Endorsement on renters Homeowners Policy listing Chassell Township as an additional insured. M/C.
- D. Appointment of new Deputy Clerk-Motion by Kelly Holmes supported by Dave Mattson to appoint Bethany Baetsen. M/C.
- E. Update SNB signers-Motion by Dave Mattson supported by Kelly Holmes to remove Teresa Palosaari and add Bethany Baetsen as the new signer on the following accounts: General Savings-#0674; General Checking-#0040; Tax Account-#0065; Water Savings-#0206; Sewer Savings-#0088; Water I & R-#0255; Water Bond Reserve-#0214; Sewer I & R-#0248; Sewer Bond Reserve-#0222; Water R & R-#0170; Sewer R & R-#0188; Recreation Fund-#0084; Road Fund-#0172; Liquor Fund-#0149; Fire Fund-#0337; Milfoil Fund-#0329; ARPA-#0048 and leaving all the other signers the same. M/C.
- F. Part time Helper for DPW-Motion by Ryan Kuntze supported by Dan Palosaari to hire at minimum wage Jacob Elenich.
- G. DPW Equipment-Discussion about what to do with Holder Tractor. Look for something in the \$20-30,000 range to replace.
- H. Monthly Board Meetings and Township Representation-Motion by Dave Mattson supported by Kelly Holmes that the board meetings for 2022-23 will be held the 2nd Wednesday of month, and the township will use Rukkila Negro and Associates for auditor and Amy Schultz with Graybill & Mead as attorney.

The meeting was adjourned at 8:19 pm, per motion by Dave Mattson supported by Lynn Gierke. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

