

CHASSELL TOWNSHIP BOARD MEETING
December 14, 2022

The meeting was called to order at 7:01 pm by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari.

MINUTES: Motion by Dan Palosaari to approve the November minutes, supported by Kelly Holmes. M/C

TREASURER'S REPORT: The November treasurer's report was approved by Dave Mattson supported by Dan Palosaari. The treasurer's report and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes supported by Lynn Gierke to approve the agenda. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Dan Palosaari, supported by Ryan Kuntze. M/C

PUBLIC COMMENTS: none

CORRESPONDENCE: none

FIRE DEPARTMENT: Fire Department (FD) Chief reported 6 calls with 33 to date. First Responder (FR) Director Dylan Malone reported 12 calls, 117 to date. He would also like to request adding an Assistant Director to the payroll for the FR at \$100/month and look at increasing the pay for both the Fire Chief and First Responder Director. The board will review.

TOWNSHIP MAINTENANCE: Cole Smith reported that the new John Deere skid steer is in. Lighting upgrades are happening at the 41950 Building. The second lagoon is being dumped. Craig Austin passed his water test and is Water Certified now. Pay rates should be reviewed. Water on 5th Street is frozen-will work on getting repaired.

ZONING: N/R

PLANNING COMMISSION (PC): Keith Meyers reported that Ericka Malone has stepped down so there is an opening on the PC. Lynn Gierke will post on the website. Rich Smith has submitted a letter of interest. Spark Grant-Keith Meyers will work with Lynn Gierke and Chris Holmes to complete by December 19h deadline. Keith presented that the Portage Health (PH) Foundation can provide a 501(c)(3) Fund for Blight Assistance for the township. Dave Mattson made a motion to work on an agreement with the PH Foundation supported by Dan Palosaari. M/C. For more PC details see minutes on website.

ASSESSOR: Board of Review meeting December 20, 2022 @ 5 pm at the Fire Hall. Dave Mattson made a motion to reappoint the current members for another 2-year term supported by Dan Palosaari. M/C.

WEBSITE: Lynn Gierke reported that the plugin for the scrolling announcements is broken. She has contacted Tom Saari.

UPEA REPORT: Chris Holmes reported that the pumps for the Main Lift Station have been shipped. The contractor is having concerns about the cold. Could get the work done if we have one week of 30-degree temperatures. Dan Palosaari asked Chris Holmes about sump pump water going into sewers. This Fall when we had 4" of rain the Mail Lift station had to be bypassed. Chris Holmes thought that the township should

contact the lawyer to see if a letter can be sent to the residents saying it is illegal to have sump pump water go to the sewer. Water rates may need to be increased. The groundwater wells at the lagoons need more sampling per EGLE. Trimedia or Coleman Engineering will be contacted. The Intent to Apply (ITA) for Water was filed. We will need to decide by May 2023 if we want to proceed. Gagnon Property-need to ditch from Gagnon's to Hamar Creek. There has been an agreement with the DNR and the township to clean the ditch every 7 years. Chris will contact the DNR to see if it is their turn. UPEA will work on a permit with DNR and send out bids for work.

REVIEW BUDGET: January meeting.

PIKE BAY COMMITTEE: N/R

CHASSELL OFFICE BUILDING ISSUES: The fan on the furnace was fixed. Dave Mattson asked the DPW to get 3 bids for a replacement furnace. Should budget \$5000 for replacement. The Lighting upgrades are almost complete.

OLD BUSINESS:

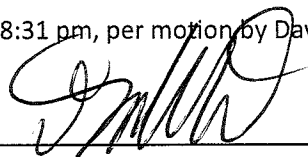
- A. Office IT-Hayley from REMC1 provided discussion about what REMC1 can offer the township for BSA Hosting and SupportNet. Motion by Dave Mattson supported by Dan Palosaari to get their support and hosting. M/C.
- B. ARPA Road Plan-Dave Mattson will be in communication with HCRC about Klingville Rd. numbers.
- C. Chassell 5-year road plan-Motion by Dave Mattson supported by Lynn Gierke to adopt the plan recommended by the PC. Lynn Gierke will update the website and send it to the HCRC.
- D. Master Plan-Dan Palosaari made a motion to approve the draft to move to the public input stage supported by Lynn Gierke. M/C. Lynn Gierke will post on the website and send out notices to the distribution list provided by Pat Coleman for 63-day notification.
- E. Dog Park Fence-work will be done in Spring 2023.
- F. Park engineering study-Chris Holmes reported that the surveying work is done and the goal is to have the report completed by the end of the month.
- G. Par Plan Grant-Lynn Gierke reported that it was submitted and received by MI Twp Par Plan.

NEW BUSINESS:

- A. Performance resolution for Municipalities with MDOT-Motion by Dave Mattson supported by Kelly Holmes to renew agreement with MDOT. M/C
- B. SPARK grant Resolution-Motion by Dave Mattson supported by Ryan Kuntze to submit grant to the MDNR for park waterfront improvements. M/C
- C. Houghton Co. Rec Authority-Dave Mattson made a motion to appoint TJ Palosaari to attend the meetings and report back to the board if the we should adopt the Articles of Incorporation supported by Kelly Holmes. M/C.
- D. PC Opening-see PC report.
- E. Copper Lead State Requirements-Chris Holmes said this work is included in the ITA.
- F. FOIA resolution to not waive fees-Lynn Gierke reported that the FOIA request has been closed. Also, the Houghton Co. Commissioners voted not to pay for the FOIA request to provide images of all county ballots from the November 2022 election for approximately \$50,000.

The meeting was adjourned at 8:31 pm, per motion by Dave Mattson supported by Lynn Gierke. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

