

**CHASSELL TOWNSHIP BOARD MEETING**  
**March 8, 2023**

The meeting was called to order at 7:03 pm by Dave Mattson

**PRESENT:** Lynn Gierke, Kelly Holmes, Ryan Kuntze and Dave Mattson.

**MINUTES:** Motion by Kelly Holmes to approve the January minutes, supported by Ryan Kuntze. M/C

**TREASURER'S REPORT:** The January and February treasurer's report was approved by Dave Mattson supported by Ryan Kuntze. The treasurer's reports and the clerk's financial report are attached to the minutes. M/C

**AGENDA:** Motion by Kelly Holmes to approve agenda supported by Dave Mattson. M/C

**PAYMENT OF BILLS:** The payment of bills was approved per motion by Dave Mattson supported by Ryan Kuntze. M/C

**PUBLIC COMMENTS:** Julie Hemela who lives in Creamery Kourt has been experiencing noise in her apartment walls when the upstairs neighbor uses their water. She has repeatedly contacted the building manager to have the problem corrected. Other neighbors are experiencing issues also. Management has been contacted and either the repairs have not been done or not completed in a timely manner such as sinks, faucets and garbage disposals. Dave Mattson said the Board should draft a letter to the management company expressing our concerns over recurring complaints.

**CORRESPONDENCE:** Lisa Gregg in charge of the Chassell Gardens has requested that the township continue the Master Gardner partnership with MSU. Dave made a motion Kelly supported. M/C. Survey from John Deere about our recent purchase. Dave Mattson asked the DPW to fill it out. Little Brothers Friends of the Elderly have requested that the pavilion rental fee be waived for August 3 for their Annual Elderly Forever Friends picnic. Dave made a motion Kelly supported. M/C. Letter read from Vicki Usitalo about large trucks using brakes entering Chassell on US 41 in the early morning hours. Discussion. Dave Mattson will contact Rob Tervo at MDOT. Curt Judson suggested talking to Niagara, WI to see how they have dealt with traffic noise. Dave Mattson received an email from Chuck Philips about plowing snow onto the sidewalks. Discussion. Suggestion to have note in Water Sewer bills reminding residents downtown, to not plow snow on sidewalks. Request letter from MII Participation Plan to recruit Board of Directors.

**FIRE DEPARTMENT:** Fire Department (FD) Chief Curt Judson reported 1 call with 2 to date. Also reported that a Transfer Switch has been installed in the fire hall. The goal is to become an official "Warming Station" during power outages. The FD paid \$1,750 for the switch and are requesting reimbursement from the Township General Fund. Also, Curt Judson will look into having an ISO fire rating inspection completed. First Responder (FR) Director Dylan Malone reported 3 calls with 16 to date. Requesting board approval of new member Mat Moore who is already trained. Motion by Dave Mattson, supported by Lynn Gierke to approve. M/C. The Fire Department and First Responders reported that the departments have outgrown the current facilities. The newer fire trucks are larger than the current space which makes it difficult for maintenance. They are investigating funding and locations for a new fire hall.

**TOWNSHIP MAINTENANCE:** Cole Smith reported that UPPCO installed a new power pole to the FH. New electrical service will be installed to the DPW building. Airecare installed a new furnace at the 41950 Building. DPW will work with Dan Palosaari for a mower implement for the John Deere. Jake Elenich requested to work again for the township this year on a part-time basis. Motion by Lynn Gierke supported by Dave Mattson to hire Jake at \$10/hour part time. Suggestion to have an Equipment Committee that will be in charge of township equipment rotation schedule. Current Plow Truck is 2018. The plow has had 3 of the 4 cylinders replaced. Dave Mattson asked DPW to talk to dealerships and Clay Palosaari to look for a 2500. Craig Austin requests to take Lagoon class in Clare, MI. Motion by Dave Mattson for Craig to attend the class for \$500 or less in expenses supported by Lynn Gierke. M/C.

**ZONING:** Lynn Gierke reported that more Zoning Board of Appeals (ZBA) members are needed. Tim Palosaari has requested a ZBA meeting the last week of March for 2 permits. He also discussed confusion with residents about the definition of "Front Yard" in the Zoning Ordinance. The Planning Commission did not change the definition in the new Zoning Ordinance.

**PLANNING COMMISSION (PC):** Brian Waters reported that the public hearing for the Master Plan was held. The plan was unanimously approved. He also stated how pleased the committee was with the work performed by Pat Coleman of North of 45. Motion by Dave Mattson to approve the Master Plan Resolution supported by Ryan Kuntze. All Ayes. M/C. Request to approve moving forward with vendor Portage Paddle Sports to provide kayaks, paddle boards, ice cream and monitor Boat Launch passes. Motion by Dave Mattson supported by Ryan Kuntze. M/C. Planning has started to update the Township Recreation Plan that expires at the end of 2023. The PC will work on a Recreation Survey using Google Survey. The County Land Bank has received one proposal to date. The deadline is 3/31/23. DNR Trust Fund grant will be submitted. Chris Holmes is in contact with Accudoc for Kayak launch. For more PC details see minutes on website.

**ASSESSOR:** Board of Review meeting March 13 from 9-3 pm and March 16 from 3-9 pm at the FH. The organizational meeting will be on March 8.

**WEBSITE:** Dave Mattson will work with Baraga Telephone Co. before the next meeting on cameras.

**UPEA REPORT:** Chris Holmes reported Danielson will order 2 pumps for the Main Lift Station work to arrive by 3/24. Discussion if the township will pay for one pump? The Variable Frequency Speed Drives (VFD's) are holding up the project. The township received a Surety Bond Form for Danielson. Chris Homes will fill it out. Discussion about the Intent to Apply (ITA) for Water Supply. Chris Holmes informed the township the cost to the township approximately \$15-20K to apply. Only ½ billion is available by the state and 2.2 billion has been requested. Chris Holmes suggests applying for a RD loan for the Water Plant upgrades. The state lead survey is due January 2025. He estimates the lead survey would cost approximately \$70K and that the township should complete the project over the next 2 years. Dave Mattson requested UPEA to provide the board a Request for Quotes by next meeting. Bacco Construction has been contacted for the Adams/Bjork Property to install a 6" water line with a hydrant at the end. Chris reminded the board that the 4th Street project is now about \$125K for running water lines and paving.

**REVIEW BUDGET:** The following GL codes were amended: 101-000-802 (6,500 to 36,500), 101-191-730 (4,000 to 1,500), 101-191-801 (4,000-6,500), 101-209-730 (1,000 to 800), 101-209-801 (2,500 to 2,700), 101-215-704 (2,100 to 2,500), 101-215-730 (900 to 500), 101-247-730 (0 to 250), 101-247-801 (1,250 to 3,000), 101-247-860 (250 to 500), 101-265-702 (20,200 to 25,000), 101-265-730 (700 to 2,000), 101-265-

800 (0 to 500), 101-265-920 (7,000 to 12,000), 101-265-930 (4,000 to 6,000), 101-265-955 (4,500 to 100), 101-276-702 (0 to 3,300), 101-276-730 (650 to 1,000), 101-276-801 (2,100 to 3,000), 101-276-920 (400 to 700), 101-276-930 (600 to 3,600), 101-336-730 (0 to 2,500), 101-336-930 (0 to 3,300), 101-440-702 (5,000 to 2,500), 101-440-801 (3,000 to 63,000), 101-440-803 (250 to 650), 101-440-920 (21,000 to 24,000), 101-440-930 (4,500 to 700), 101-440-956 (500 to 700), 101-440-965 (3,200 to 2,000), 101-440-966 (400 to 500), 101-440-980 (0 to 3,600), 101-521-702 (10,500 to 11,000), 101-521-730 (0 to 1000), 101-521-801 (24,000 to 40,000), 101-521-930 (200 to 400), 101-521-935 (0 to 400), 101-521-955 (150 to 0), 101-750-730 (7,500 to 2,500), 101-750-732 (1,500 to 500), 101-750-801 (3,250 to 16,500), 101-750-930 (2,000 to 3,500), 101-750-956 (4,100 to 2,000), 206-340-733 (1,000 to 0), 206-340-735 (14,000 to 0), 206-340-736 (500 to 11,300), 206-340-737 (2,000 to 0), 206-340-801 (2,000 to 0), 206-340-850 (0 to 3,300), 206-340-930 (2,000 to 0), 206-340-980 (22,617 to 25,000), 206-340-991 (0 to 21,414), 206-345-730 (500 to 1,200), 206-345-731 (1,000 to 0), 206-345-732 (1,900 to 3,500), 206-345-737 (200 to 250), 206-345-930 (1,500 to 0), 206-345-980 (1,000 to 0). Motion to approve budget amendments made by Dave Mattson supported by Kelly Holmes. M/C.

**PIKE BAY COMMITTEE:** The Many Waters report from last fall was discussed. Kelly Holmes will look into what needs to be done now that the Special Assessment District (SAD) has expired. Ryan Kuntze will reach out to Ed Glowacki and Ross Rinkinen for any comments about the Many Waters Report. Discussion about the SAD will be on the agenda next month.

**CHASSELL OFFICE BUILDING ISSUES:** Suggestion to start putting aside money monthly for building repairs. Lynn Gierke will check the best way to track the rental funds collected.

**OLD BUSINESS:**

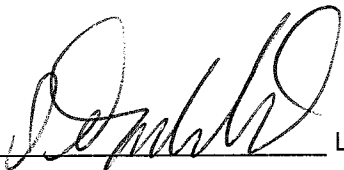
- A. ARPA Road Plan-no word yet from the Road Commission. Lynn Gierke will email HCRC.
- B. Master Plan-See PC above. Email approved resolution to Pat Coleman.
- C. Dog Park Fence-Brian Waters reported that Doug Hamar might have a source for artificial turf.
- D. Park engineering study-The Engineering plan is not done. They have changed the location to off the pier and decreased the number of boat slips from 32 to 16.
- E. Houghton County Recreation Authority re-adopt resolution-Lynn Gierke will email TJ Palosaari to see if he attended the Jan. meeting.
- F. Ditching behind Gagnon to Hamar-DP Construction will start the ditching at the end of March and beginning of April.
- G. RFP Vendor-Brian Waters will set up an initial meeting at the next PC meeting.

**NEW BUSINESS:**

- A. March BOR meeting set-see Assessor above.
- B. Public Hearing and Special Meeting for Budget 3/22 at 6 pm at the FH.

Next board meeting will be on April 17 at 7 pm and not April 12. The PC meeting will remain the same on April 6th. Date change will be posted.

The meeting was adjourned at 8:32 pm, per motion by Dave Mattson supported by Lynn Gierke. M/C

Dave Mattson, Supervisor  Lynn Gierke, Clerk 