

CHASSELL TOWNSHIP BOARD MEETING
April 17, 2023

The meeting was called to order at 7:09 pm by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Dave Mattson and Dan Palosaari.

MINUTES: Motion by Dave Mattson to approve the March minutes, supported by Kelly Holmes. M/C

TREASURER'S REPORT: The March treasurer's report was approved by Dave Mattson supported by Dan Palosaari. The treasurer's reports and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Dan Palosaari to approve agenda supported by Kelly Holmes. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Dan Palosaari supported by Dave Mattson. M/C

PUBLIC COMMENTS: None

CORRESPONDENCE: Resolution from the Board of Commissioners of Houghton Co. was read. Letter from a resident on Half Moon Beach Rd. Lynn Gierke reported that Julie Hemela from Creamery Kourt reported that Aircare did visit her apartment but the noise is coming from Apt. 206. Dave Mattson will write a letter to the building owners.

FIRE DEPARTMENT: Fire Department (FD) Chief Curt Judson reported 3 calls with 5 to date. Request to approve new member Esaias Dorvinen. Motion by Dave Mattson supported by Kelly Holmes. M/C. Fire Chief Curt Judson gave the FR report, 13 calls with 29 to date. FYI turnout gear currently in the Fire Hall (FH) will be donated to Ukraine.

TOWNSHIP MAINTENANCE: Cole Smith reported that the MiWaters Account needs to be completed. Boat Launch tickets-will Portage Paddle Sports be responsible for them? Consensus not this year. Downtown sidewalk repairs. Dan Palosaari recommended to mark areas with issues and review. Dump Trailer for John Deere-measure and get quotes. Old Dump-ask DP if they can push into piles. Lead and Copper Survey-not all of the pictures taken by AireCare are usable from the water meter project. UPEA will work on a bid form to publish. Discussion about sump pumps-suggestion, Dave Mattson will help with a letter to add to water sewer billing that says "sump pumps substantially increase the amount of water for treatment. If we can't decrease the amount of sump flows the township will need to increase rates and construct another lagoon to provide treatment. Current Plow Truck (2018) trade-in value is \$26,650 per 2022. Dave Mattson asked the DPW to look at getting quotes for a new truck.

ZONING: Dave Mattson reported that to date Tim Palosaari has approved 7 applications and 3 variances. Lynn Gierke reported that 2 residents have volunteered to be on the Zoning Board of Appeals (ZBA), Scott Dewar and Macy Ryyanen. Motion by Dave Mattson supported by Dan Palosaari. M/C.

PLANNING COMMISSION (PC): Keith Meyers reported that UPEA is waiting on drawings from Freighner. The purchase price is approximately the same as last year. Industrial Graphics is working on the launch site signs. The donor for the Historical Trail has agreed to pay the additional costs to finish the boardwalk. The DNR wants an agreement with the township to be covered by our liability insurance like

we did for Hamar property for the Historical Trail crossing. Portage Paddle Sports would like some storage space at the park for life preservers and paddles. Cole Smith had a suggestion to store in the restroom building by launch. Spark Grant-gearing up for second round with additional letters of support and EGLE permit for boardwalk. PC recommends a Capital Improvements Committee to review asset inventory and depreciation schedules. Motion by Dave Mattson supported by Dan Palosaari to create committee. Recreation Committee-in light of the upcoming Recreation Plan renewal PC recommends having the Recreation Committee as part of the PC. Motion by Dave Mattson supported by Dan Palosaari to have the Recreation Committee part of PC. M/C. PC will submit a press release about the Recreation Millage on May 2 election and post on website, FB and paper. Redevelopment Ready Communities (RRC) Series will be 4/27, 5/3, 5/15 at the Lakeshore Center at 5:30 pm. PC is working with Portage Twp. on accessibility of the Otter Lake Launch in conjunction with the Sturgeon River Water Trail. Remote Workforce-20 in Chassell! For more PC details see minutes on website.

ASSESSOR: no report

WEBSITE: no report

UPEA REPORT: Chris Holmes reported Danielson will start work next week on the Main Lift Station. Control panel is not expected till June but Bay Electric work with them. Park Study-looking for Scott McGuinness info on RV park. GW Monitoring Wells-might be able to use TriMedia instead of Coleman Engineering. State Police FEMA grant work for Fourth Street drainage.

REVIEW BUDGET: The following GL codes were amended: 101-000-990 (0 to 2,750), 101-521-702 (11,000 to 11,400), 101-750-801 (16,500-18,000), 101-871-717 (2,500 to 2,600), 203-450-801 (0 to 18,000), 206-000-403 (60,000 to 56,570), 206-000-931 (0 to 2,750), 208-756-730 (0 to 3,000), 208-756-801 (5,000 to 3,000) Motion to approve budget amendments made by Dave Mattson supported by Kelly Holmes. M/C.

PIKE BAY COMMITTEE: No report if Ryan Kuntze reached out to Ed Glowacki or Ross Rinkinen for any comments about the Many Waters Report. Refunds will be on SAD members tax bills in July.

CHASSELL OFFICE BUILDING ISSUES: Lynn Gierke reported that Gutter Butter has been contacted for a quote. Parking lot black top condition should be reviewed.

OLD BUSINESS:

- A. ARPA Road Plan-Agreement signed and submitted to the Road Commission.
- B. Dog Park Fence-Spring 2023
- C. Houghton County Recreation Authority re-adopt resolution-no report
- D. Ditching behind Gagnon to Hamar-DNR will not grant a permit. Will allow a "swall" to allow drainage. In future a box culvert should be constructed.

NEW BUSINESS:

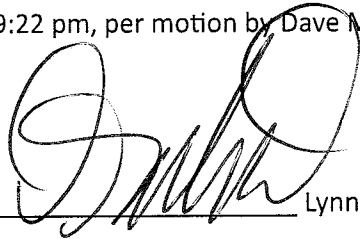
- A. Street Banner-Farmers Market-Moriah Goodall reported that she contacted The Print Shop. They will need to outsource the banner printing for \$315. She reported that VistaPrint can produce for \$185. Farmers Market will purchase. Board agreeable with blue & gold colors.
- B. Freighner-Canoe kayak launch-see PC. Motion by Dave Mattson supported by Dan Palosaari to submit purchase order. M/C.
- C. Wages 2023-04-Increase Election Workers from \$15 to \$16, Election Chair from \$15 to \$18,

Deputy Clerks from \$15 to \$18, Water Sewer Clerk from \$15 to \$18, Assessor from \$14,000 to \$14,700, Assistant to Assessor from \$1,500 to \$1,700, Fire Chief and First Responder Director from \$1,500 to \$1,800, Sexton from \$1,00 to \$1,200, Zoning Administrator from \$1,500 to \$1,700, Board of Review from \$175/day to \$200 for March, July and Dec. from \$125 to \$150 and Classes from \$50 to \$100, Cole Smith from \$25 to \$27, Craig Austin from \$18 to \$21 and Erin Bergstrom from \$12 to \$13.

- D. ParPlan insurance renewal-Motion by Dave Mattson supported by Kelly Holmes to add DNR railroad grade to the township liability policy. M/C.
- E. Composting grant-Lynn Gierke will be working with a local recycling group to submit a DNR grant.
- F. Monthly Board Meetings/Township Representation-Motion by Dave Mattson supported by Kelly Holmes the board meetings for 2023-24 will be held the 2nd Wednesday of month, and the township will use Rukkila Negro and Associates for auditor and Amy Schultz with Graybill & Mead as attorney.
- G. HCRC Dust Control Plan-Dan Palosaari will review the list of residents with gravel roads submitted by Craig Austin and determine the best option. Will review at the May meeting.

The meeting was adjourned at 9:22 pm, per motion by Dave Mattson supported by Kelly Holmes. M/C

Dave Mattson, Supervisor



Lynn Gierke, Clerk

