

CHASSELL TOWNSHIP BOARD MEETING
November 8, 2023

The meeting was called to order at 7 pm by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Dave Mattson and Dan Palosaari.

MINUTES: Motion by Kelly Holmes to approve the October minutes, supported by Dave Mattson. M/C

TREASURER'S REPORT: The October treasurer's report was approved by Dave Mattson supported by Dan Palosaari. The treasurer's reports and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes to approve agenda with addition to New Business 19 b. Election Training Payments supported by Dave Mattson. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Dan Palosaari supported by Dave Mattson. M/C

PUBLIC COMMENTS: Jay Ruohonen from SNB wanted to thank Chassell Township for being a loyal customer!

CORRESPONDENCE: Par Plan notified the township that we were awarded \$2,500 for the installation of the cameras at the park. Lynn Gierke asked if we should consider one more camera for inside the building by the bathrooms? She will contact BTC to see if we can add. Lynn Gierke reported that Joan Dostaler, representative for Mapping Solutions would like to know if we want the same ad in the plat book as last time? Motion by Dan Palosaari supported by Kelly Holmes to pay for \$300 ad in the 2024 plat book.

FIRE DEPARTMENT: First Responder Director Dylan Malone reported for the Fire Department (FD) 2 calls with 20 to date. Also, there are 3 new people getting trained. The First Responders reported 5 calls with 103 to date.

TOWNSHIP MAINTENANCE: Cole Smith reported that Lagoon 1 was dumped and Lagoon 2 will be at the end of the month. The ice rink porta potty has been ordered. In 2020, the Health Department reported that a septage screen should be installed at the lagoons. Two bids were presented to the board. Motion by Dan Palosaari to purchase the Mini Screen portable station for ~\$18K supported by Dave Mattson. M/C. Downtown pumpkins and hay bales will be removed this week. Craig Austin stated he no longer has health insurance and requested if the township could provide? Lynn Gierke reported that she contacted the company the township used before for a quote. The monthly cost would be approximately \$800. Craig is now certified for both water and sewer. Motion by Dan Palosaari to provide health insurance supported by Lynn Gierke. M/C. Red pickup truck is in need of tires and front-end alignment. A quote from Auto Pro Glass for \$800 obtained. Motion by Dave Mattson supported by Dan Palosaari to get new tires and get alignment. M/C.

ZONING: No Report

PLANNING COMMISSION (PC): Brian Waters reported the first of 2 public hearings was held for the Recreational Plan Report. The plan will then be submitted to the board at the December meeting. December 4th at 6 pm will be the second hearing. Dan Palosaari asked Chris Holmes if the Half Moon Beach Road was ever ditched by the HCRC? Chris Holmes reported yes, but there is no shoulder on the road. The 5 Year Road Plan was approved by the PC and recommends the board to approve. Motion by Dave Mattson supported by Kelly Holmes to approve the plan. M/C. Brian Waters reported that Dale Petersen did talk to Kevin Harju (HCRC) about the Fire Hall black top.

ASSESSOR: Dave Mattson reported the December BOR will be December 14 at the Fire Hall from 5-7 pm.

WEBSITE: Brian Waters requested that new pictures of canoe kayak launch be put on the website. He will submit to Lynn Gierke to update the website.

UPEA REPORT: Chris Holmes reported a company will be coming up that is doing local copper lead surveys. He will see if they can give Chassell a bid. The State Police/FEMA grant-extension was submitted

8 months ago. But project costs have increased and a Benefit Cost Analysis (BCA) needs to be done to see if additional dollars can be obtained for the project. All permits and MDOT approval have been received. Possible points is to plant trees. TBD.

Chris Holmes reported the Lagoon wells have been drilled. There are 4 wells total. One more since groundwater direction is determined. Need to submit a sampling plan. Monitoring is required for single liners. Main lift station issues-Crane has been asked to fix the computer system 2 times. The issue is whenever the generator is tested the system goes out. Adams/Bjork revised water sewer bids presented by Chris Holmes, additional \$5500 for 3" sewer (plus 9/22/23 bid of \$21,375) and \$7,500 for 300' of 2" waterline, not copper but HDPE with tracer wire. Motion by Dave Mattson supported by Lynn Gierke, Dan Palosaari abstained. M/C. Lynn Gierke will call and bill property owners.

REVIEW BUDGET: Lynn Gierke made the following budget amendments for the cemetery. 206-340-735 from \$0 to \$22,727 and 206-340-737 from 0 to \$1533. Motion by Lynn Gierke supported by Dave Mattson to approve amendments.

CHASSELL OFFICE BUILDING ISSUES: Lynn Gierke reported there may be some issues with the office building door lock. Recommended Craig will look into a new lock for the door. Also, the outside lights are not working. Dan Palosaari recommended getting an electrician to see what the issue is. Lynn Gierke reported that the gutters were installed by Nordic Contracting Company and are beautiful! Kelly reported carpet replacement that was approved two years ago, total to replace \$4,558 with December install.

OLD BUSINESS:

- A. Water Plant-Dave Mattson, Dan Palosaari, Chris Holmes and DPW met to discuss 3 proposals for the water plant software and computer at 6:45 pm on 11/8/23 at the Fire Hall. Recommendation to accept a bid from FDS Engineering & Electrical Services from \$58,000. Motion by Dan Palosaari supported by Kelly Holmes to approve recommendation. M/C.
- B. Water Sewer Rate Increase-Motion by Dave Mattson supported by Kelly Holmes to increase both water and sewer rates by \$2, from \$34 to \$36 each. M/C.
- C. HCRC paving bill-Discussion. HCRC will talk to BACCO. Additionally talked about obstruction of view at the Chassell Painesdale and Paradise Rd. corner. Dave Mattson will contact HRCR.
- D. Lakeshore Drive Adams/Bjork-see UPEA report.
- E. SPARK Grant-Motion by Dave Mattson supported by Lynn Gierke to approve the SPARK Grant Resolution. M/C. Motion by Dave Mattson supported by Dan Palosaari to sign the MDNR agreement for the SPARK Grant. M/C.

NEW BUSINESS:

- A. Designated Assessor-Houghton County-Motion by Kelly Holmes supported by Dave Mattson approve designated assessor for Houghton County. M/C.
- B. Election Training Payments-Lynn Gierke proposed paying the election workers a flat rate of \$50 per required county training and \$25 for local training less than 2 hours. Motion by Kelly Holmes supported by Dave Mattson to approve proposal. M/C.

The meeting was adjourned at 8:21 pm, per motion by Kelly Holmes supported by Dan Palosaari. M/C

Dave Mattson, Supervisor

Lynn Gierke, Clerk