

CHASSELL TOWNSHIP BOARD MEETING
November 13, 2024

The meeting was called to order at 7:01 pm by Dave Mattson

PRESENT: Lynn Gierke, Kelly Holmes, Ryan Kuntze, Dave Mattson and Dan Palosaari

MINUTES: Motion by Dan Palosaari to approve the October minutes, supported by Kelly Holmes. M/C.
Motion by Kelly Holmes supported by Dan Palosaari to approve the special meeting on October 18th.
M/C.

TREASURER'S REPORT: The October treasurer's report was approved by Dave Mattson supported by Ryan Kuntze. The treasurer's reports and the clerk's financial report are attached to the minutes. M/C

AGENDA: Motion by Kelly Holmes to approve the agenda supported by Dan Palosaari. M/C

PAYMENT OF BILLS: The payment of bills was approved per motion by Ryan Kuntze supported by Dan Palosaari. M/C

PUBLIC COMMENTS: none

CORRESPONDENCE: Thank you from LBFE for wood from the baseball field for their wood program.

FIRE DEPARTMENT: Fire Chief Curt Judson 6 calls with 71 to date. Trunk or Treat in conjunction with Holy Trinity Church was successful with about 200 kids. FD is still waiting to acquire the airboat. FR had 13 calls with 86 to date.

TOWNSHIP MAINTENANCE: Craig Austin reported the DPW maps are deteriorating. UPEA has the capability to scan. Need vault. Add to next year's budget. Letter from church asking for 10 green burial lots at \$350. Discussion. Green burial space is limited. Leave up to Sexton to find a location at full rate. Office needs a safe. Motion by Dave Mattson supported by Kelly homes to purchase gun safe from TSC for \$499. M/C. Downtown street lights are out because of the 4th street project that cut electrical line. Bay Electric is working on it. Will have to tear up the road or bore a line. Discussions are ongoing to determine responsibility. The park is now winterized. The Canoe/Kayak launch shifted and will need repairs in the spring. 2025 Old Dump Contractor Fees-Motion by Dave Mattson Supported by Lynn Gierke, contractors will have key, fee of \$25/load, pay at end of season. M/C. Half Moon Beach control panels-will report next month with bids.

ZONING: Tim Palosaari reported about an inquiry to have 3 tiny homes on a 5-acre parcel. Discussion.

PLANNING COMMISSION (PC): Brian Water reported Cindy Cowell will be the new secretary. Keith Meyers reported that the bidding for the demolition of the Old Holy Trinity Church closed. MWM-DirtWorks-Brandon Mattson will be doing the work. The current owner of the Old Trinity Church is the Houghton Co. Land Bank. Discussion about township to make post the area and secure till demo. MJO will be wrapping up the boardwalk project by the end of the year. UPEA will work on getting the restrooms and adjustable boat dock out to bid. The Recreation Committee is meeting weekly with Jim Tervo to transition ski trail responsibilities. Dan Palosaari is working on garage doors for the shed to store the groomer. Archambeau Rd. trailhead will be closed. New possible trailhead at Marinette Street. Beagle Club Property Swap-discussion. Motion by Dave Mattson supported by Dan Palosaari to swap the Beagle Club property with McIntyre property located between the dog park and Doug Hamar property. M/C. Dave Mattson will continue to work with the Planning Commission to complete the paperwork. For more PC details see minutes on website.

ASSESSOR: December 10th 5 pm BOR meeting.

WEBSITE: Continuing to work up upgrading.

UPEA: Chris Holmes presented the board with documents for approval. 1-Change order for MDNR Spark Grant Sidewalk. Motion by Dave Mattson supported by Lynn Gierke, to approve Change Order #1 in the amount of \$7,013.91. Change order includes increased costs for removing a light pole along the south side of the existing boat parking lot and adding a thickened edge sidewalk to keep vehicles from driving on the sidewalk. M/C. 2- Motion by Ryan Kuntze supported by Dave Mattson for approval of the

DP Construction pay app #1, contingent on change order #1 being approved by MDNR. DP Construction planted seed this fall, but most of it blew away. DP Construction will replant the seed in the Spring. M/C. 3-Discussion about 4th Street FEMA project. The "sidewalk" that was on 4th street was actually a box culvert that was removed with this project. In addition, a water leak was found. DPW reported that 10,000 gallons a day of water was leaking and going into the storm sewer. Final project costs are estimated to be approx. \$525K. Motion by Dave Mattson supported by Lynn Gierke to use \$40K from Water Repair & Replacement, \$160K FEMA grant (with hope that more grant money will be available) and \$325K split between the General Fund and Road Fund. M/C. First payment to Bacco Construction Co. will be \$215,497.38, as presented. 4-TMF Grant Funding-The grant was for \$153K, there is approximately 10K that wasn't spent on engineering. Chris Holmes reported he will work with Danielson and DPW to do additional potholing with remaining funds. 5-Agreement presented to board with UPEA for Rural Development (RD) Application for Water System Improvements for \$25K. Motion by Dan Palosaari supported by Dave Mattson; Kelly Holmes abstained. M/C. Water improvements will include 5 ½ Street, 6th street, dead ends and water plant work. 6 - Chris Holmes also reported that UPEA is working on SPARK grant bids for ADA bathrooms with outside entrances. 7 - MJO Contracting is working on the boardwalk project and presented a change order to modify the original boardwalk design, which will reduce the original bid by \$12K less for the project. Board approved the change order. 8 - The Park Study will be worked on and include proposed parking, drainage, and new property acquisition.

REVIEW BUDGET: N/R

CHASSELL OFFICE BUILDING ISSUES: Northern Heating and Plumbing added a duct booster to office today.


OLD BUSINESS:

1. Street lights-Motion by Dave Mattson supported by Lynn Gierke to have UPPCO install a new light bulb at Portage Entry Rd., ask about Chassell School light and new light pole at Archambeau Rd. Discussion. M/C. Lynn Gierke will contact UPPCO to get contracts set up.
2. Chassell Mercantile-House Tax Increment Financing (TIF), Jeff Ratcliffe, presented to the board copies of the overview. Discussion. Motion by Lynn Gierke supported by Dave Mattson, Dan Palosaari abstained to approve the Concurrence of the Chassell Mercantile Redevelopment Brownfield Plan. M/C.

NEW BUSINESS:

- A. All Day Park Rental Fee-Motion by Dave Mattson supported by Kelly Holmes to rent the entire park with boat launch closed for \$1000/day (not including Lions Strawberry Festival because of donations made supporting park renovations). M/C.
- B. Mass Messaging System-Motion by Dave Mattson supported by Ryan Kuntze to move forward with a reasonably priced system. M/C.
- C. Deputy Clerk Appointment-Motion by Dave Mattson supported by Kelly Holmes to hire Julie Judson as Deputy Clerk. Remove Lynn Gierke from all SNB accounts and add as signers Bethany Baetsen as Clerk and Julie Judson as Deputy Clerk. M/C.

The meeting was adjourned at 9:03 pm, per motion by Dave Mattson supported by Kelly Holmes. M/C

Dave Mattson, Supervisor  Lynn Gierke, Clerk 